



Department of Human Resources

TO: All University Employees
FROM: Mr. Fred Cratty, Chief Human Resources Officer
RE: September 14th Campus Reopening
DATE: September 9, 2020

As you are aware, yesterday Dr. Clark informed the University Community that we have received approval from the State Department of Public Health for residential students to begin moving into their residence halls effective Saturday, September 12th as well as on-campus classes to begin taking place on Monday, September 14th. Based upon this, the following will take place with respect to employees:

- Maintenance employees (Level 1) will continue to work on campus as they currently have been doing.
- Campus Police employees (Level 1) will continue to work on campus as they currently have been doing.
- Housing & Residence Life employees will continue to work on campus as they currently have been doing.
- Employees who volunteered to return to work back in July can continue to work on campus, as long as they follow the parameters outlined in the [Phase 2 Reopening Plan](#).
- **Employees who were sent a “Recall to Campus” notice from me a couple of weeks ago will begin to return to working on campus effective Monday, September 14th, in accordance with the schedules that were established by their department supervisor.**
- Faculty will continue to have access to their offices, as long as they adhere to the parameters identified in the [Phase 3 Reopening Plan](#).
- Student employees can continue to voluntarily work on campus as long as they have their supervisors permission and that they follow the parameters outlined in the [Phase 2 Reopening Plan](#).

If you have any questions, please feel free to contact me at either my phone number or email address listed below.