



Living Expectations

All live-in staff must understand and abide by the following policies regarding the live-in staff member's apartments and rights granted therein:

| W H O ? | |
|----------------|------------------|
| ♥ | Spouse |
| ☺ | Domestic Partner |
| 👨👩👧👦 | Children |

Apartments are provided for ADHRL/RD staff members as a condition of employment. It is the intention of the University to grant as much freedom and normalcy of life to the live-in staff member as is possible. However, the University must be concerned with the appropriate use of its facilities, the personal safety of all the building's occupants, and the protection of all persons, equipment and facilities related to the University. Therefore, use of the ADHRL/RD apartments is limited to the following persons:

- The ADHRL/RD;
- A spouse of the ADHRL/RD, recognized by the State of Connecticut. Proof of marriage (marriage license and certificate) must be provided to the Human Resources department when the position is accepted, or at the time the marriage occurs;
- A domestic partner (either same or opposite sex). In order for this category to be accepted, the ADHRL/RD must provide the following information:
 - Signed affidavits of partnership
 - Any paperwork associated with the State's domestic partners' benefits policy
- Children of the ADHRL/RD and his/her spouse or domestic partner. This includes natural or adopted children only, not foster children or others not in permanent custody or court-decried visitation/ shared custody;
- A member of the ADHRL/RD's immediate family: mother, father, sister or brother;
- Occupancy must be limited to no more than two (2) persons per bedroom.

If a change occurs to the ADHRL/RD's status (divorce, separation, marriage, newly established domestic partnership, or additional family member moving into the apartment), the Director of Housing & Residence Life must be informed of such a change in writing as soon as such is known to you.

It should **never** be assumed that this policy gives you the right to bring or ask anyone to live with you without the proper authorization and approval from the University. You are **never** permitted to allow a student to live in your apartment, even for short breaks, unless s/he has qualified as a person eligible to live in your apartment at the onset of your employment at WCSU. Only after appropriate paperwork is completed and approval is granted in writing by the Director of Housing & Residence Life will you be permitted to make changes to your living situation.