



Department of Human Resources

TO: The University Community

FROM: Ms. Melissa Stephens, Director of Financial Aid & Student Employment
Mr. Fred Cratty, Chief Human Resources Officer

RE: Interpreter Services

DATE: January 13, 2023

Since the conclusion of the Spring 2022 Semester, we have been working on identifying employees of the University who would be willing to volunteer their services to provide interpreter services. We have a segment of our University Community (students, parents, faculty, and staff), as well as prospective students and families, that we aren't able to properly service if they do not speak English as their first language. In order to better service this segment of our University Community, attached is a link to a website that lists the names of the volunteers, along with the languages they speak, their contact information, and their availability for for anyone to walk into their offices for assistance. They also can be contacted at anytime via phone or email in order to schedule an alternate time for assistance.

If you are a fluent speaker in a language other than English and would be willing to serve as a volunteer interpreter on campus when needed, please please email either of us, stephensm@wcsu.edu or crattyf@wcsu.edu. We will always be looking to add additional volunteers to this list!