



Adjunct Payroll Calendar for Academic Year 2024 – 2025

Contract approvals must be submitted to HR by the last date of the Payroll Period to receive a Paycheck on the Check Date for that Payroll Period.

SESSION	ELIGIBLE CLASSES	PAYROLL PERIOD	CHECK DATE
Fall 2024			You will receive a total of (8) checks
	Grad & UG	August 23, 2024 - September 5, 2024	September 20, 2024
	Grad & UG	September 06, 2024 - September 19, 2024	October 04, 2024
	Grad & UG	September 20, 2024 - October 03, 2024	October 18, 2024
	Grad & UG	October 04, 2024 - October 17, 2024	November 01, 2024
	Grad & UG	October 18, 2024 - October 31, 2024	November 15, 2024
	Grad & UG	November 01, 2024 - November 14, 2024	November 29, 2024
	Grad & UG	November 15, 2024 - November 28, 2024	December 13, 2024
	Grad & UG	November 29, 2024 - December 12, 2024	December 27, 2024
Winter 2024-5			You will receive a total of (2) checks
	Grad & UG	December 13, 2024 - December 26, 2024	January 10, 2025
	Grad & UG	December 27, 2024 - January 09, 2025	January 24, 2025
Spring 2025			You will receive a total of (8) checks
	Grad & UG	January 10, 2025 - January 23, 2025	February 07, 2025
	Grad & UG	January 24, 2025 - February 06, 2025	February 21, 2025
	Grad & UG	February 07, 2025 - February 20, 2025	March 07, 2025
	Grad & UG	February 21, 2025 - March 06, 2025	March 21, 2025
	Grad & UG	March 07, 2025 - March 20, 2025	April 04, 2025
	Grad & UG	March 21, 2025 - April 03, 2025	April 18, 2025
	Grad & UG	April 04, 2025 - April 17, 2025	May 02, 2025
	Grad & UG	April 18, 2025 - May 01, 2025	May 16, 2025
Summer 2025			# of checks - see Session #
Summer I	UG & Grad	May 2, 2025 - May 15, 2025	May 30, 2025
	UG & Grad	May 16, 2025 - May 29, 2025	June 13, 2025
	<i>(Not applicable)</i>	<i>May 30, 2025 - June 12, 2025</i>	<i>June 27, 2025</i>
Summer II	UG & Grad	June 13, 2025 - June 26, 2025	July 11, 2025
	UG & Grad	June 27, 2025 - July 10, 2025	July 25, 2025
Summer III	UG & Grad	July 11, 2025 - July 24, 2025	August 08, 2025
	UG & Grad	July 25, 2025 - August 7, 2025	August 22, 2025
	<i>(Not applicable)</i>	<i>August 8, 2025 - August 21, 2025</i>	<i>September 05, 2025</i>

*Employees working during the summer will be paid in the pay period(s) that correspond to the session listed on their contract.

06-13-2024