



WESTERN CONNECTICUT STATE UNIVERSITY

International Services Office, MSC 207 181 White Street, Danbury, CT 06810 Tel: 203-837-3270

TRANSFER OUT FORM FOR F-1 STUDENTS

The purpose of this form is to request a transfer of your SEVIS immigration record to another academic institution. Please note that once your record has been transferred, we will no longer have access to your information. Should you change your mind about the transfer, you must contact us and the new school immediately. Remember to withdraw from your WCSU classes for the semester in which you intend to begin your studies elsewhere, to avoid any financial charges.

Transfer of your SEVIS record to your new school will automatically terminate any work authorization based on Optional or Curricular Practical Training or Economic Hardship.

You must complete the Transfer Process with the International Student Advisor at your new school upon your arrival to maintain lawful F-1 status and obtain a new I-20.

To be completed by the Applicant:

Date: _____ SEVIS ID # (on I-20): _____

Name (*please print*): _____

Country of Citizenship: _____ Date entered WCSU: _____

I have been accepted and wish to transfer to:

School Name _____

Address: _____

City: _____ State: _____ Zip: _____

School Code: _____ Intended Transfer Date: _____

ISA's Name/Phone _____

BY SIGNING THIS FORM, I AUTHORIZE MY INTERNATIONAL STUDENT ADVISOR (ISA) TO RELEASE MY SEVIS IMMIGRATION RECORD TO THE SCHOOL LISTED ABOVE. I understand that once I grant permission, my information will be changed in the SEVIS database of the U.S. Citizenship and Immigration Services (USCIS).

Signature: _____ Date: _____

Note: Your SEVIS record cannot be transferred out to your new school until the last day of the current semester/session.

PLEASE RETURN THIS FORM IN PERSON, OR BY EMAIL TO:

Donna Warner, MSC 207 or email: warnerd@wcsu.edu

