



Behavior Causing Concern in the Classroom or Administrative Offices Form:

It is a violation of the CSCU Student Code of Conduct for students to exhibit inappropriate behavior in the classroom or at any administrative office. This includes the non-traditional classroom settings. Faculty and administrators are encouraged to use the below form for incidents that involve disruption or obstruction of teaching, research or other academic or administrative activities, forgery, plagiarism, etc.. Please send this form to the Director of Judicial Affairs, Midtown Student Center 220.

Faculty/Administrator's Name/Department: _____

Faculty/Administrator's Extension: _____

Date/Time of incident: _____ Course/Location: _____

Name of Student: _____ Student ID #: _____

Please use the back of this form or attach a narrative of the inappropriate behavior and the intervention that may have happened in your classroom or office between yourself and the student(s).

Date Professor/administrator spoke to student and informed student that a complaint has been filed: _____

Date Professor/administrator sent form to Director of Judicial Affairs: _____

Professor/administrator signature: _____

Below is for office use only

Director of Judicial Affairs Received on: _____

Director of Judicial Affairs Spoke to Professor/Administrator on: _____

Student(s) on: _____

Case closed on: _____

