



APPLICATION FOR RECRUITMENT FUNDS

(Submit one application per candidate)

Department Name:

Position under Search *(please check):*

Tenure Track

Full Time

Rank:

The number of applications for this search already submitted to the MRRC:

Indicate dates of submission and amounts approved:

Date: Amount approved by MRRC: \$

Date: Amount approved by MRRC: \$

Date: Amount approved by MRRC: \$

Employment start date:

Name of candidate:

Amount of funds requested: \$

Funds will be used for *(please check):*

Transportation

Lodging

Meals

Advertising

Relocation assistance

Other *(please specify):*

Search Committee Chairperson Name:

Search Committee Chairperson Signature:

Date:



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PLEASE NOTE:

(A) For expenses related to campus interviews of candidates, each department is eligible to receive up to \$400 per minority candidate and up to \$1,200 per department search. This funding is in addition to any other department/university recruitment funding and is only available after other recruitment funds have been spent.

(B) For relocation assistance, the MRRC provides eligible candidates with \$1,000 in moving expenses. Additional requests will be considered as long as funds are available. In some cases, the MRRC may consider covering up to 50% of total moving expenses as long as the total reimbursement does not exceed \$2,500.

(C) Funds will be distributed only after all receipts are received and processed. Only searches in the current academic year will be accepted.

MRRC USE ONLY

Recruited Faculty Member Meets Eligibility Criteria (check one):

Yes

No

If eligibility is not approved, please state the reason:

Chief Diversity, Equity & Inclusion Officer Name:

Chief Diversity, Equity & Inclusion Officer Signature:

Date:

MRRC Chairperson Name:

MRRC Chairperson Signature:

Date:

Amount of funds approved: \$

Committee Approval Date:



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Minority Recruitment and Retention Committee Members:

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Jennifer Labate - (Ex-officio Advisor/Committee Organizer)

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