



## **Exhibit 2.4.e.2**

### **The Appeals System**

**(See also The Assessment Handbook, Exhibit 1.4.c.2a, p. 18)**

When a candidate does not agree with program faculty decision, he or she has a right to file an appeal to the Chairperson of the Education Department. The Academic Review Committee is convened and hears the case. The Chairperson consults with the Assessment Committee and re-considers how the candidates have met/failed to meet each criterion. The Assessment Committee with the Chair of the Education Department reaches one of the following decisions:

- Admit the candidate to the program on a probationary status
- Counsel the candidate out of the program, offering him/her the best solution to help retain the candidate in the College to complete his/her degree
- Admit the candidate to student teaching, the practicum, or internship on the condition that specific proficiencies have been met

The Department Chair will notify the candidate with respect to individual Academic Review Committee decisions.

WCSU's Offices of the Dean of Professional Studies and E&EP Department Chair maintain identical written records of all formal candidate complaints and appeals, along with their resolution as they pertain to admission and dismissal from clinical practice or a professional education program.

Procedures for these and other types of appeals such as [Proficiency Appeals Process](#), [Academic Honesty Policy](#) are located in the University catalogs ([WCSU Undergraduate Catalog](#), [WCSU Graduate Catalog](#)), on the [Education and Educational Psychology Department Website](#), and in the [Student Teaching Handbook](#). The appeal procedures related to academic dishonesty and final course grades for the University are listed in the [WCSU Student Handbook](#), the [WCSU Undergraduate Catalog](#), and the [WCSU Graduate Catalog](#).

Records of this nature are maintained by the Office of the Provost and by the Office of Student Affairs. Procedures for complaints or appeals related to unethical behavior, affirmative action and sexual harassment issues are listed in the [WCSU Student Handbook](#), the [WCSU Undergraduate Catalog](#), and the [WCSU Graduate Catalog](#). These latter types of student appeal records are maintained and handled by the Offices of Student Affairs and Affirmative Action, respectively.

### **How the Assessment System Reflects the Conceptual Framework**

The Conceptual Framework provides the foundation for the assessment system through the alignment with University, Educator Preparation Provider (Unit), and Program missions and the University vision; as well as promoting knowledge base, professional commitments, and dispositions, through goals and outcomes (See Table 2). The Educator Preparation Provider (Unit) mission provides a clear direction for the instruction and assessment of candidates for

teaching and school personnel in content knowledge, pedagogical content knowledge, professional skills, and dispositions.

Candidate expectations are stated in the goals and outcomes of the Educator Preparation Provider (Unit)/programs and used to evaluate candidate performances. Course curriculum and key assessments that are used to evaluate candidates' performance are carefully aligned to the goals and outcomes of the Educator Preparation Provider (Unit)/program at specific transition points within the programs.