

COMPLETED FORMS SHOULD BE SENT TO THE WCSU POLICE DEPARTMENT



WESTERN
CONNECTICUT
STATE UNIVERSITY

PARKING VIOLATION APPEAL FORM
Western Connecticut State University
Police Department

Any Western Connecticut State University parking violation may be appealed within **5 business days** from the date of issuance. After an appeal has been filed, fines will not be due until the appeal has been adjudicated. *PLEASE FILL OUT CLEARLY AND COMPLETELY*

Name _____ ID # _____

Address _____ Phone # _____

_____ Dorm/Room _____

Date of Violation _____ Ticket # _____

License Plate # _____ Parking Permit # _____

Student Employee Visitor Other _____ Location _____

REASON FOR APPEAL: *Provide specific and verifiable facts; include any pertinent information including diagrams which substantiate your appeal on the back of this form.*

I certify that the above statement is true and accurate to the best of my knowledge.

Signature _____ Date Appeal Filed _____

You will receive written notification from the Parking Violation Appeal Committee regarding the outcome of your appeal.

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Appeal accepted Appeal rejected *For Office Use Only* Amount reimbursed _____

Comments: _____

Committee Chairperson's Signature _____ Date _____