

Western Connecticut State University Annual Campus Security Report



Jeanne Clery Disclosure of Campus Security
Policy and Campus Crime Statistics

October 1, 2023



Annual Campus Security Report

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Introduction

The Western Connecticut State University Police Department (WCSUPD) is pleased to submit the annual Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics report for 2023 to help inform and increase your awareness of the current programs that exist to assist you in protecting your safety and well-being.

The report for 2023 includes mandated crime statistics for the 2022, 2021 and 2020 calendar years. These statistics represent certain reported crimes that occurred on campus, on non-campus property and on public property. Incidents occurring within residence halls are also listed and are a subcategory to the on-campus reportable crimes. These incidents are further categorized for each of WCSU's two campuses: Midtown and Westside.



Statistics for WCSU at Waterbury, housed on the grounds of Naugatuck Valley Community College (NVCC), can be obtained from NVCC's Public Safety Department or on the web at: <https://nv.edu/student-life/where-to-go/safety-support/public-safety>.

Additionally, all Clery Act reportable crimes from NVCC occurring in the classrooms or offices assigned to WCSU are listed under the non-campus crimes on the statistical charts. This category also contains crimes occurring in the hallways and stairwells leading to those rooms and in the parking lot used by our students.

The report also contains various policy statements regarding crime reporting; access to campus facilities and residence halls; security considerations used in maintenance; enforcement and arrest authority of the WCSUPD and their relationship with federal, state and local police agencies. These policy statements and others concerning crime reporting and sex offense procedures are mandated by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly known as the Campus Security Act of 1990.

Copies of this report are available to all students, faculty and staff on-line at: <https://www.wcsu.edu/police>

You may view a printed copy at the WCSU PD headquarters on Roberts Avenue on the Midtown campus. The report is available to any student, faculty, or staff member, or to the public.

The Higher Education Opportunity Act (Public Law 110-315 - HEOA) mandated several additions that are contained in this report and required that campuses also publish an Annual Fire Safety Report. Fire Safety at WCSU is under the supervision of the Environmental and Facilities Service Department located in the Boiler House Annex on Roberts Ave. The Annual Fire Safety Report can be accessed online at: <https://www.wcsu.edu/ehs/fireprevention/>

Report Preparation and Security Authorities

The process to prepare this report involves several steps beginning with a review of the most recent calendar year's crime statistics. For this report the reported crimes in 2022 and investigated by the department were reviewed and categorized. Those incidents and crimes categorized and reportable as defined under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act are included in this report.

In addition, information received and contained in reports from Anonymous Reports made to the police department are included in the statistical information for sex crimes, domestic violence and stalking, as per the provisions of the federal Violence Against Women Act (VAWA).

WCSU PD also requests crime statistics under the Clery classifications from the Danbury Police Department. Those crimes are incidents that occurred on public properties surrounding the campuses. These crimes are recorded in the crime statistics under the public property classifications.

The WCSU PD also requests non-reported crimes from various staff and faculty members who are considered campus security authorities under the act. They include senior administrators and staff who may have received anonymous reports from students who do not wish to pursue criminal complaints as well as various members of the Student Affairs Department who adjudicate University policy violations, which may also include defined Clery Act violations. Although the police do not investigate these reportable incidents, they are included in the statistical report to provide as complete a picture as possible of the safety and security environment on campus.

After these reportable incidents are tallied, they are analyzed and reported in the annual Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report.



WCSU Police Department Authority



The WCSU PD is established in accordance with Section 10a-156b of the Connecticut General Statutes, which provides for a special police force at WCSU whose members have the same duties, responsibilities and authority as members of a duly organized local police department.

The jurisdiction of the department extends to the geographical limits of the property owned or under the control of WCSU. The department has statewide arrest authority for felony crimes, in accordance with Connecticut General Statutes and is empowered to serve any warrants issued by the Superior Court anywhere in Connecticut for crimes committed within the jurisdiction of WCSU.

The WCSU PD provides a full range of police services to ensure the safety and protection of the campus and its university population of more than 4,900 faculty, staff and students, of which about one thousand reside on campus. All departmental activities and efforts are directed toward fulfillment of these obligations in the most efficient and effective manner possible within the legal, ethical and moral framework of contemporary society.

Organizational Structure

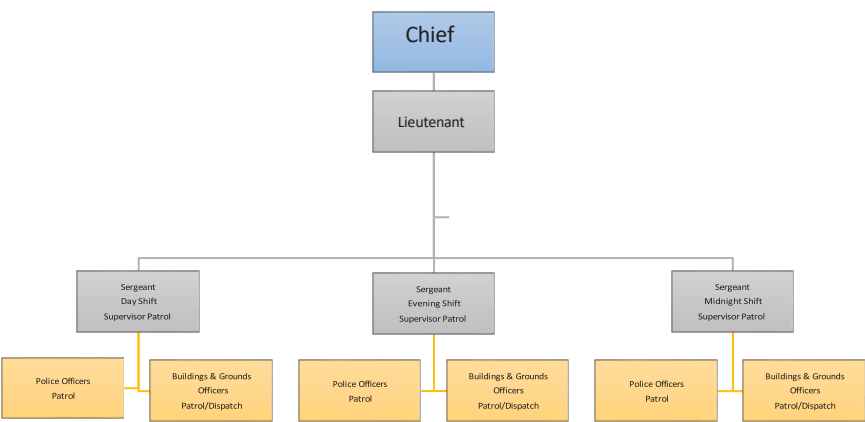
The WCSU PD reports to the Chief of Police who serves as the chief law enforcement officer on campus. The Chief reports to WCSU's Vice President for Finance & Administration/Chief Financial Officer and works in cooperation with other university departments, offices and services on campus to provide a safe and secure learning environment.

The primary function of the police department, through the uniformed patrol function, is to provide a visible deterrent to crime by patrolling the grounds and properties of WCSU in vehicles, on bicycle and on foot. Patrol is also responsible for the law enforcement functions of crime prevention; arrest and prosecution of criminals; crime suppression; order maintenance and crowd control; special events management; vehicular and pedestrian traffic regulation; traffic enforcement and parking control.

The police lieutenant, who serves as the department's executive officer, manages the patrol function, police dispatch, community services initiatives and crime prevention activities of the department. The lieutenant is in command of the department in the absence of the Chief.

A police sergeant supervises each of the three patrol shifts. Sworn police officers are assigned to each shift and perform all the primary law enforcement functions. Buildings and Grounds (non-sworn) Officers, assigned to each shift, perform security patrol functions and serve as communication dispatchers.

The police department is committed to the development and implementation of proactive programs that enhance public safety at WCSU. The department provides crime prevention and safety awareness presentations in collaboration with our academic programs and actively participates in several campus support services groups, including the Student Care Team, the Behavioral Intervention Team, Campus Response and Resource Team and the CHOICES program. The department continually seeks to strengthen its ties to the community it serves.



Western Connecticut State University Police Department October 2023

The WCSU PD maintains a close working relationship with all law enforcement agencies including the Danbury Police Department, other area local police departments, the Connecticut State Police, the State Superior Court based in Danbury and federal law enforcement agencies. Meetings are held on both a formal and informal basis and crime-related reports and statistics are routinely exchanged. WCSU has a formal written memorandum of understanding (MOU) for mutual aid as per Connecticut General Statutes Section 7-277a (b) with the Danbury Police and all police agencies in Northern Fairfield County.

University police officers patrol the campus 24 hours a day, seven days a week, and are always ready to provide emergency and non-emergency assistance and service. All police officers are equipped with two-way radios as well as body cameras when on duty.

All WCSU PD police officers are certified by the State of Connecticut Police Officers Standards and Training Council (POSTC) and are empowered by state law to arrest, carry firearms and

provide the same law enforcement services that local police provide for a city or town. In addition to police academy training, university police officers also regularly attend scheduled in-service training programs in areas such as first aid/CPR, de-escalation, behavioral health emergencies, legal updates, substance abuse, and defensive tactics.

The WCSU Police Department is accredited by the State of Connecticut POSTC at the Tier 1 level. Accreditation demonstrates the Police Department's commitment to enhance the professionalism of Connecticut Law Enforcement through compliance with contemporary, internationally recognized standards of excellence. The WCSU PD is currently seeking Tier 2 and Tier 3 accreditation through the CT POSTC.

All officers are certified in First Aid and cardiopulmonary resuscitation (CPR) and all officers have been qualified to operate the automatic external defibrillators (AEDs) that are deployed in all our marked police cruisers and in many of the university facilities.

Officers also are given the opportunity to attend professional development programs and courses geared to enhance their effectiveness on campus. We currently have officers who are certified as crime prevention specialists.

The WCSU Police Department maintains access to the Connecticut On-Line Law Enforcement Communications Teleprocessing (COLLECT) System, which is utilized throughout Connecticut to access valuable online State and Federal law enforcement resources. The police department has two-way radio communication interoperability with the Danbury Police, Danbury Fire & Danbury EMS, as well as the Fairfield County Police Emergency Network (FAPERN). The police can be reached for any emergency by calling, or texting, 911. For routine calls, calling (203) 837-9300 from any phone on campus anytime, day or night, will bring a direct response by WCSU Police. An officer will be immediately dispatched to provide whatever assistance is required. 911 calls from campus phones go directly to the City of Danbury Emergency Telecommunications Center and are concurrently displayed at the WCSU Police dispatch center's E-911 display computer. The city's 911 Center, at Danbury Police Headquarters, relays the call information to the WCSU PD, located on Roberts Avenue on the Midtown campus.

Reporting a Crime

If you become the victim and/or are witness to a crime, you should immediately report it to the WCSUPD or the appropriate law enforcement agency if off campus. The sooner crime is reported, the better the chances of the police being able to solve the crime, apprehend the suspect, and recover any property that may have been taken. We encourage our community to report all crimes accurately and promptly to the appropriate police agency.

Crimes can be reported by calling the WCSU PD at (203) 837-9300 (call or text 911* for emergencies) or you can go to the police station on Roberts Avenue. You may also use one of the many emergency phones on campus. An officer will be dispatched to your location to begin an investigation of the crime. The officer will want to know some basic information about you as the complainant and the incident you are reporting. You may be asked to give a signed statement attesting to the facts of the incident.

Police generally take the information and develop other information through investigation as they attempt to solve the crime.

Confidential Reporting Procedures:

If you are victimized by crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the chief of police or a designee of the WCSUPD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep a matter confidential, while taking steps to ensure the future safety of yourself and others. This information allows the university to keep an accurate record of the number of incidents involving our community and determine if there is a pattern of crime about a particular location, method, or assailant so the campus community can be alerted to potential danger. Reports filed in this manner are counted and disclosed in the annual statistics for the institution. Pastoral and professional counselors also may encourage clients to make voluntary, confidential crime reports.

See attached link for anonymous reporting form and procedure:

<https://www.wcsu.edu/police/anonymous-incident-report/>

Timely Notice

In accordance with the Clery Act, the University will issue a crime alert as soon as possible of an incident to aid in the prevention of similar crimes. The notices will be for crimes listed in the Clery Act that are reported to the WCSU PD or other campus security authority and/or the Danbury Police and that represent an ongoing threat to others on campus. The department has implemented a system to send out these alerts through email blasts to our populations to enhance and speed the alerting process. WCSU also has an Emergency Notification System (ENS) through Everbridge for time sensitive notifications. Additional information is available at: www.wcsu.edu/ens/

Daily Log

The Police Station maintains a daily log of all crimes reported to the department. The log lists the nature of the crime, the date, time and general location of the crime and the disposition of the complaint if known. Entries or updates within two business days may be withheld if the information is protected by statute or if there is a danger to the victim. The daily log is open to public inspection at the WCSU Police Department web site at www.wcsu.edu/police.

Data more than 60 days old will be made available within two business days of a request for public inspection.

Uniform Crime Reports (UCR) and the Clery Act Statistics

WCSU police participate in both the Connecticut Uniform Crime Report (UCR) Program, and National Incident Based Reporting System (NIBRS). Every month we submit UCR data indicating the number of offenses brought to our attention. The offenses that are reported are called Part

I (crimes against the person) and Part II (crimes against property) crimes. Some of these crimes are murder, forcible and non-forcible sex offenses, robbery, aggravated assault, burglary, motor vehicle theft and arson.

These crimes are also mandated by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to be reported and distributed annually on October 1, through the WCSU PD's Annual Report to all current students, faculty and staff. The statistics gathered for this report include: all crimes in these categories reported to the police department that occurred on campus and in residence halls; incidents that occurred on public property surrounding the campus that were reported to the WCSUPD or to the Danbury Police Department; incidents that occurred on non-campus property; and incidents not reported to the police that may have been reported confidentially to a campus security authority. The report also contains statistics for arrests and referrals to the campus judicial process for liquor law violations, drug abuse violations and weapon law violations as well as VAWA statistics such as stalking, domestic and dating violence.

Hate Crimes

Federal and State law requires that all hate crime in the mandated categories be reported. Those crimes are further broken down by the nature of the bias; for example, race, gender, religion, sexual orientation, ethnicity and disability. The revised regulation adds the hate associated crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property to the list of crimes that must be reported in hate crime statistics. We also report hate crimes as classified by state statutes to the State Police Crime Analysis Unit.

Midtown Campus

2020: One

2021: None

2022: None

Westside Campus

2020: None

2021: None

2022: None

Incidents Resulting in Serious Physical Injuries or Death at Institutions of Higher Education.

The Connecticut General Assembly passed Public Act 21 – 184, An Act Requiring the Reporting of Incidents that Resulted in Serious Physical Injuries or Death at Institutions of Higher Education. This Act adds a new reporting requirement to the annual uniform campus crime report that all Connecticut colleges and universities prepare. It requires the institutions' reports to include the number of accidents that occurred in the immediately preceding calendar year on the property that they own or control and result in (1) serious physical injury and (2) death. This property includes campuses or dormitories in another country that an institution owns or controls for purposes of an international studies or international exchange program.

WCSU had no reports of accidents that resulted in serious physical injury or death on any property owned or control by the university for the year 2022.

The following chart shows the mandatory statistics for the calendar years of 2022, 2021 and 2020. The chart reflects the specific crime categories specified in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act — Midtown and Westside.

Western Connecticut State University Crime Statistics 2022 - 2021 - 2020																											
	2022								2021								2020										
	Midtown Campus				Westside Campus				Midtown Campus				Westside Campus				Midtown Campus				Westside Campus						
	OC	RF	NCP	PP	OC	RF	NCP	PP	Totals	OC	NCP	PP	RF	OC	NCP	PP	RF	Totals	OC	NCP	PP	RF	OC	NCP	PP	RF	Totals
Murder/Non-Negligent Homicide	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Negligent Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	2
Aggravated Assault	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Motor Vehicle Theft	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0
Arson	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Burglary	0	0	0	1	0	0	0	2	3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sex Offenses, Forcible	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	1	0	0	0	0	1	0	0	0	1
Sex Offenses, Non-Forcible	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	1	0	0	0	0	1	0	0	0	1
Incest	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Fondling	1	0	0	1	0	0	0	0	2	0	0	0	0	1	0	0	1	1	4	0	0	4	0	0	0	0	4
Statutory Rape	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Liquor Law Violations Referred for Disciplinary Action	21	18	0	0	18	17	0	0	39	10	0	0	10	18	0	0	17	28	6	0	0	6	6	0	0	5	12
Drug Abuse Arrests	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Drug Abuse Violations Referred for Disciplinary Action	3	2	0	0	15	15	0	0	18	1	0	0	0	12	0	0	12	13	4	0	0	4	4	0	0	3	8
Weapon Law Violation Arrests	1	1	0	0	1	1	0	0	2	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Weapon Law Violation Referred for Disciplinary Action	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	0	0	1	0	0	0	0	0	0	0	0	0
VAWA Statistics										0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Domestic Violence	0	0	0	8	1	1	0	1	10	1	0	5	1	1	0	2	0	9	0	0	0	0	0	0	0	0	0
Dating Violence	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Stalking	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	1	2	0	0	0	1	0	0	1	3
Totals	74									56									31								

Definitions:
OC = On Campus (Includes properties owned by a recognized student organization or owned or controlled by the university and residential facilities)
RF = Residential Facility (Included within overall On Campus statistics)
NCP = Non-Campus Property (This category includes the classrooms and offices assigned to WCSU at Naugatuck Valley Community College in Waterbury, CT)
PP = Public Property (Reported by the Danbury Police for areas surrounding the campus)

Clery Act crime reported to a campus security authority + Clery Act Geography = Clery Act Statistic
Clery crime statistic does not equal an arrest and/or a confirmed crime

Response to Sexual Assault, Interpersonal Violence, Dating Violence and Stalking:

Sexual crimes, interpersonal violence of any type, domestic and dating violence and stalking are not only crimes under the federal Violence against Women Act (VAWA) and Connecticut General Statutes, but they are also a violation of the institution's rules and regulations. WCSU provides educational programs on campus to promote awareness of interpersonal violence. These programs take place regularly in the Student Centers, in residence halls and elsewhere on campus. The WCSU PD Training Sergeant coordinates requests for police participation in these programs in conjunction with departments such as The Center for Empowerment and Education, Housing and Residential Life, Counseling Center, CHOICES Office, Health Services, Social Work department, Nursing department, and others. All are responsible in seeing these programs are made available and implemented at WCSU. Sexual assault and intimate partner violence primary prevention and awareness programming will be available for all students and the programming will:

1. Explain the definition of consent in sexual relationships; and
2. Provide information on the reporting of such assaults and violence, bystander intervention and risk reduction.

Ongoing prevention and awareness campaigns are also offered throughout the year.

If you become a victim of, or witness to, a sex offense, interpersonal violence or stalking, then report it immediately to the WCSU PD by calling 911 or (203) 837-9300, 24-hours a day, 7-days a week or contact any on-duty police officer on campus. Your identity as a victim will be kept confidential by law. It is extremely important that sex offenses be reported immediately so that the crime scene and any evidence of the crime can be preserved and secured as soon as possible. It is also critical that you seek prompt medical attention so that you can be screened for sexually transmitted disease and pregnancy and so that a sexual assault evidence collection kit may be administered.

Assistance is available to you on campus through the WCSU PD, the Office of Housing and Residence Life, the Counseling Center, Health Services and the Center for Empowerment and Education (CEE). CEE staff are a confidential, no-cost resource for individuals of any gender identity, on and off campus, who have experienced, or are experiencing, any form of interpersonal violence, including, but not limited to dating abuse, domestic violence, sexual violence, stalking or human trafficking. CEE has two 24-hour confidential hotlines. The Sexual Assault Hotline at (203) 731-5204 and the Domestic Violence Hotline at (203) 731-5206. CEE also has an advocate on campus who can be reached at (203) 837-3939, with an office in White Hall. The Danbury Hospital Emergency Department also is a resource; their number is (203) 797-7100.

In addition to notifying law enforcement, you also have the right to receive services from campus authorities under the Campus Resource and Response Team (CaRRT). Additional information is available at: www.wcsu.edu/diversity/carrt/

If you live on campus, the Office of Housing and Residence Life will, at your request, change your living situation to whatever extent is possible and reasonable. In addition, they can assist the dean of Students Affairs to have your academic situation changed if you choose to do so.

Campus Judicial Action

In cases of an alleged sex offense, when the accused is a student, both victim and the accused are entitled to have others present during a disciplinary hearing. You can:

1. be accompanied to any meeting or proceeding by an advisor or support person of your choice, provided that the advisor or support person does not cause a scheduled meeting to be delayed or postponed;
2. present evidence and witnesses on their behalf;
3. be informed in writing of the results of the disciplinary proceeding no later than one business day after it concludes; and
4. have their identities kept confidential, except as necessary to conduct a disciplinary proceeding or as permitted by state or federal law.

Additionally, both the victim and the accused must be informed of the outcome of any university disciplinary proceeding. You have the right to request that disciplinary proceedings begin promptly and know that an official trained in issues relating to sexual assault and intimate partner violence must conduct the proceeding. The judicial process will use the “preponderance of evidence standard” (i.e., whether it is more likely than not that the alleged incident occurred).

Following a final determination of responsibility in the university’s disciplinary proceeding regarding rape, acquaintance rape or other sex offense, the university judicial officer may impose any sanction or combination of sanctions, including expulsion, as authorized in the Student Rights and Responsibilities document for the academic year in question.

Victims’ Assistance

All victims have rights that include:

- Assistance in obtaining immediate medical care, if required.
- The right to request to be notified of court proceedings, including arrest, arraignment and release of the offender.
- The right to be protected from harassment from an employer for appearing as a witness if you have received a subpoena.
- The right to have property returned if it was seized by police in the investigation or prosecution of the crime committed against you.
- The right to make an application for compensation for any bodily injuries you have suffered as a result of the crime.
- The right to request to be informed of services and agencies that can help you, including the assistance of a victim advocate.

To receive more information about these and other rights of crime victims and the services available to you, you can contact the Connecticut Office of Victim Services:

The Office of Victim Services

Phone: (800) 822-VICT (8428)

(Monday – Friday, 8:30 a.m. – 4:30 p.m.)

Email: OVS@jud.ct.gov.

Registration of Sex Offenders

In accordance with Chapter 969, Section 54-258 of the General Statutes of Connecticut, the Western Connecticut State University Police Department keeps a record of all registration information transmitted from the Connecticut Department of Public Safety. This registration information is accessible to the public at WCSU PD.

There also is a direct link to the Sex Offender Registry through the WCSU PD website: www.wcsu.edu/police.

Sex Offender Registry Notice

The State of Connecticut Department of Emergency Services and Public Protection, Division of State Police, has published the Sex Offender Registry on their website. The public may access sex offender registry information at their local police department, any Connecticut state police barracks or at the Web site link: <https://portal.ct.gov/Services/Public-Safety/Sex-Offender-Registry/>

Crime Prevention Programs, Security Awareness Programs and Other Services

Crime and criminality are problems of concern to the entire community, not problems of the police alone. The police are charged to prevent and suppress crime and to solve crime once it occurs and do these things to the utmost of their ability. However, they are realistically aware that they can neither prevent all crime from occurring, nor solve every crime that does occur. To attain the greatest possible degree of success in these endeavors, we strive to obtain the active cooperation, assistance, and moral support of the people we serve.

Crime takes place in our society at large, and unfortunately, the problem does not disappear at the edge of the campus. Thefts, assaults, and other violations of the law do sometimes occur at WCSU, as at other colleges. It is not likely you will be a victim of crime here, but it is possible. Recognition of this fact is a good first step in avoiding becoming a victim of crime. We can all further reduce the risk of victimization by thinking about our personal safety and taking precautionary measures.

The WCSU PD has a wide variety of information on such topics as self-protection, rape prevention, theft prevention, etc. In addition, there are specialized topics of interest, which include substance abuse disorder, driving while intoxicated and cybercrime. The department sponsors a speaker's bureau, where university police officers, experts in particular areas, can go out and address the community about topics of concern.

Safety Escort Services

This service is available to all students, faculty, staff and guests of the university. A safety escort is as close as the nearest telephone. To obtain a safety escort, simply dial the WCSU PD at (203) 837-9300 or activate any emergency or courtesy phone on campus.

When the dispatcher answers, let them know you wish to obtain an escort. The dispatcher will request your name, present location, and the location to which you wish to be escorted. The dispatcher will then dispatch an officer to meet you. Uniformed police or buildings and grounds' officers of the department provide safety escorts.



Emergency Telephones

The university has an emergency telephone system ("Blue Light" phones) that places the caller in direct contact with the WCSU PD dispatcher. These phones are highly visible either in a bright yellow phone box (Y) or a surround type stainless steel phone with blue strobe light (B) and are located at various places around campus (inside and outside of buildings). The phones have a single button operation which, when pushed, will immediately notify the dispatcher of the caller's location. The caller can speak directly into the phone box for hands-free communication. Please familiarize yourself with the location of emergency phones on campus.

Emergency Phone Locations (direct to WCSU Police Department)

<u>Building</u>	<u>Location</u>
Berkshire Hall	Under construction
Centennial Hall	Front entrance/accessibility ramp; Front door; Side door near loading dock; Rear by benches in the Quad; Rear entrance; Basement laundry room; Elevators
Centennial Parking Garage	By all stairwells and the elevator
Fairfield Hall	Elevator; Front door; North wing
Higgins Hall	1 st and 2 nd floors; On lawn facing Roberts Av; Northside ADA door

Litchfield Hall	Elevator
Fifth Av Parking Garage	On each level near stairwell; Elevator
Grasso Hall	Elevator; Front door
Haas Library	Elevator
Ives Center (Westside)	Main path leading to park
Litchfield Hall	Elevator
Science Building	Outside center front entrance; Outside side entrance near Osborne St and Roach Av; Outside Greenhouse exit; Outside near Osborne St and Ninth Av
Newbury Hall	Eighth Av entrance; Rear entrance
Old Main	Elevator
O'Neil Center	Arena; Elevator; Main entrance; Gate 2
Pinney Hall	Elevators; Front and rear lobbies; Lower, middle and upper lots
Student Center (Midtown)	Elevators; Theater exterior
University Hall	Elevators; Rear entrance
Visual & Performing Arts Center	One at each entrance
Warner Hall	Elevator
Westside Classroom Building	Elevator, front entrance; Fourth floor by library and restrooms
Westside Foot	Sand Rd
Westside Athletic Complex	Front entrance, inside elevator
Westside Campus Center	University Blvd bus stop; Elevators
White Hall	Accessibility ramp; Lobby; Elevators
White St Parking Garage	Entrance to all stairwells

In addition to emergency phones, the university has installed courtesy phones that provide intra-campus calling. Courtesy phones are located on each floor of classroom buildings, in Alumni Hall and residence halls. The WCSUPD can be reached from these phones by calling (203) 837-9300 or "911".

Courtesy Phone Locations

<u>Building</u>	<u>Location</u>
Alumni Hall	Main entrance
Berkshire Hall	1st floor hallway near room 105, 2nd floor across from room 211
Centennial Hall	15 phones: 3 on 1st floor, 4 on 2nd, 3rd, and 4th floor
Haas Library	Cybercafe near the payphone
Higgins/Higgins Annex	1st floor by room 110, 2nd floor near room 210
New Science Building	1st floor Lobby Atrium next to stairs and inside Atrium Area 1st floor across rooms 134, 150, 163, 183 1st floor adjacent to room 101 2nd floor next to rooms 202, 265, 281 2nd floor across from room 246 and near elevator 3rd floor deck adjacent to Observatory 3rd floor adjacent to room 346
Residence Halls (NH, FH, GH)	Main entrances
Student Center (Midtown)	Shuttle lounge near room 007, front lobby near public coin phones
Visual and Performing Arts Center	Basement corridor, 1st floor lobby and corridors, 2nd and 3rd floor lobbies and corridors
Warner Hall	1st, 2nd, 3rd floors outside of elevators
Westside Classroom Building	Student lounge under room 344 to the right of public payphones, front lobby
Westside Campus Center	Two phones ground floor (west and east of dining room), 2nd floor main entrance info desk and hallways and in lounge, 3rd floor south near lounge and 3rd floor east
White Hall	1st floor lobby, 2nd floor near room 207, 3rd floor between rooms 305/306
Old Main	1st floor by elevator



Community Education Initiatives

In addition to the crime prevention programs listed above, the WCSUPD has collaborated with several departments on campus to provide personal safety and security educational programs to the campus community annually. Although most of these activities are geared for students, several faculty and staff have attended and participated in these programs. The department assigns officers to participate in campus- wide student programs such as the Alcohol Awareness Week events and the annual Health Fair, sponsored by the CHOICES office and Health Services.

The Housing and Residence Life group also sponsors organized student education and awareness programs each semester and the WCSUPD is often invited to participate. Regular presentations are given to both parent and student orientation groups in the summer and during Welcome Week at the start of the fall semester.

The WCSUPD presents safety orientation programs for the ConnCap/Upward Bound program, the Educational Access and Achievement Program, the Western Connection program and Access Ability Services.

Programs in the Management of Aggressive Behavior, Theft Prevention and the Emergency Management Plan have been presented numerous times in past years to various groups of employees.

These programs are designed to inform students, parents and employees about crime prevention and personal safety and to encourage everyone in our community to look out for themselves and for one another.

Access to Campus Facilities

The academic and administrative buildings on campus are open to the public during normal business hours. Most facilities have individual hours, which may vary at various times during the year. Access to some of these buildings is controlled by card access after normal business hours. Access can be granted by making a request to the West Connect Card Office in Old Main 013. For information about access protocol to a specific building, see the department manager or contact the West Connect Card Office in the basement of Old Main 013.



Residence Hall Access Control

If you live on campus, the door to your apartment is locked by a card-reader mechanism. Your university identification card acts as the “key” to your apartment. Please make sure that you do not give your card to anyone else. If your card is lost, you should report this to your resident assistant immediately. There is a fee to replace an identification card.

Guest Policy

Guests are permitted visitation during the hours of desk operation. Guests must present valid government issued photo ID at the information desk to be admitted to the building. All guests must be 18 years of age, current university students not currently 18 years of age. Visitors must be met by residents at the front desk and always escorted. Guests may be signed out, thereby relinquishing responsibility for them or their actions, but the guests will be directed to leave. Guests who appear to have stayed more than three days will be considered living illegally in the residence hall room and will not be permitted to continue to sign into the building. No more than two guests per resident may be signed into a residence hall.

Alcohol and Drug Policy

The university does not condone violations of those laws regarding possession, use, or sale of alcoholic beverages and possession, sale, use, manufacture or distribution of illegal drugs. In addition to arrest and prosecution, administrative action, which may include eviction from the residence halls, revocation of other privileges, or suspension or expulsion from the university, may be taken to protect the interests of the university and the rights and safety of others.

Other Alcohol Policies

1. Possession or consumption of alcoholic beverages by persons under the age (21) is prohibited.
2. The possession or consumption of alcoholic beverages by persons of legal drinking age (21) is permitted in individual rooms only.
3. Possession or consumption of alcoholic beverages in public areas within and around the residence halls is prohibited. This includes the hallways, practice rooms, computer rooms, lounges, bathrooms and properties adjacent to the residence halls.
4. Possession or use of kegs, beer balls, and other containers of alcohol larger than a quart (and not intended or designed for individual consumption) is prohibited.
5. Alcoholic beverages may be transported into the residence halls by persons of legal age (21).
6. Room parties, with or without alcoholic beverages, are not permitted in the residence halls. A party is not contingent upon a set number of people, but upon the activities in which the people are involved.
7. The use of residence hall social fees for any event where alcoholic beverages are available is prohibited.

Firearms/Weapons Policy

All members of the WCSU community have a responsibility to use due care for their safety and to comply with all federal, state, and local laws and university regulations. In the interest of public safety, no employee, student, visitor, or guest (except authorized members of a duly organized law enforcement agency) shall bring any weapon or dangerous instrument as defined below anywhere on the property owned or under the control of WCSU. Anyone (faculty, staff, students, or guests) with a concern about personal safety is encouraged to contact the WCSUPD or the Human Resources Department.

Weapon means any firearm, including: a BB gun (loaded or unloaded); any knife (excluding a small folding knife with a blade of three inches or less), including a switchblade or other knife having an automatic spring release device; a stiletto; any police baton or nightstick or any martial arts weapon or electronic defense weapon. A 'dangerous instrument' is any instrument, which can cause injury or death if used as a weapon. Any weapon or dangerous instrument on campus will be confiscated.

Emergency Notification System

WCSU, and other CC universities and community colleges, have implemented an Emergency Notification System (ENS). The EMS used is Everbridge. All students and faculty/staff are encouraged to register. Additional info is available at: <https://www.wcsu.edu/ens/>

The implementation of this system reflects the university's commitment to the protection and preservation of the life, health and safety of the campus community and to safeguard the operations of the institution. The system is designed to instantly send emergency notifications and provide information and protective action to campus members through various electronic media to include voice, text messaging, cell phone, e-mail, land line and personal digital assistant (PDA).

- WCSU will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.
- The institution will, without delay, considering the safety of the community, determine the content of the notification and initiate the notification system unless the notification will, in the professional judgment of the police department, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.
- When a situation is reported to WCSU PD, the department will immediately respond and investigate. An activation approval process has been developed involving key university administrators who will approve the release of the notification. In dire emergencies, this task may fall to the police department to not delay the notification.

- The university uses the Incident Command System (ICS) structure for emergencies and the system would be implemented when the release of information is deemed necessary and appropriate. In most instances, activation of the system would involve approval of the university president.
- Notification measures to the larger community for emergency situations include the ENS, campus e-mail, vehicle and portable public address, the WCSU Information Line, student portal, WCSU (WXCI) radio and television and media release/press conferences. All measures involve the Police Department, the Director of Emergency Management, the office of the Vice Presidents for Student Affairs, Finance and Administration, University relations, Information Technology (ITI), Facilities (EFS) and Planning and Engineering.
- The institution will test the ENS system annually in accordance with the WCSU Emergency Management Plan.

Evacuation Procedures and Emergency Response

All campus buildings are equipped with a fire alarm system that when activated alert the building occupants to leave the premises. Some of these systems have voice public address capabilities and they may also be used if an individual building is involved in an emergency. The environmental and facilities department supervises the fire alarm systems on campus and has published the Annual Fire Safety Report cited on page 2 of this document. The police department monitors those alarms around the clock and responds to all activations and notifies the Danbury Fire Department.

Take note of the WCSU Community Response Checklist posted in all classrooms and common areas on campus. It provides a quick guide to various emergency situations and how to respond to them including:

- Contacting the police in an emergency - Call 911 from any campus phone;
- Fire or Fire Alarms - Evacuate;
- Medical emergencies – Call 911;
- Bomb or suspicious packages - Evacuate;
- Shooting or sighting of an armed person – Escape if Safe to do so or Shelter in Place. Do Not activate the Fire Alarm system.

The checklist also encourages you to “Opt-In for Safety” by signing into the Emergency Notification System (Everbridge) on the WCSU home page. An Emergency Procedures Guide is available at: <https://www.wcsu.edu/police/>

Missing Student Notification

In the event a student is deemed to be missing from our residence halls or from the campus, all persons are directed to report this fact to the university police department. Reports should also be made to the housing and residence life department and/or the dean of students’ office. The

university police will begin an investigation and attempt to find the missing person immediately upon receipt of the information. Under state law as well as police department protocols, the person does NOT have to be missing for 24 hours before these actions are taken, but rather as soon as it is determined that the person is missing.



Each student living on campus has the option to register a confidential contact person to be notified in the event the student is determined to be missing. Only authorized campus officials and law enforcement officers, in furtherance of a missing person investigation, may have access to this information. All students, even if they have not registered a contact person, are advised that the local law enforcement agency will be notified the student is missing. The parent or guardian of any student under 18 years of age and not emancipated must be notified as well.

Official missing student reports are to be referred immediately to the WCSU PD and/ or the local police department. Missing students can be reported by calling the dispatch center at WCSU PD (203) 837-9300 or by dialing 911.

Important Phone Numbers

Police/Fire/EMS	Emergency	911
University Police 24/7	Non-emergency	(203) 837-9300

WCSU Counseling Center		(203) 837-8690
Danbury Hospital Emergency Room		(203) 739-7000
Sexual Assault Hotline	24/7	(203) 731-5204
Domestic Violence Hotline	24/7	(203) 731-5206
Campus Advocate/Center for Empowerment		(203) 837-3939
CT Commission on Victim Services		(203) 822-8428
Danbury Police Non-emergency	24/7	(203) 797-4611
CT State Police, Troop A	24/7	(800) 376-1554
WCSU Diversity Officer/Title IX Officer		(203) 837-8278