

WESTERN CT STATE UNIVERSITY POLICE DEPARTMENT

2026

ANNUAL SECURITY REPORT

Jeanne Clery Disclosure of Campus Security Policies and Statistics 2023-2025
& Campus Fire Safety Report

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Introduction

The Western Connecticut State University Police Department (WCSU PD / WestConn PD) is pleased to submit the annual Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics report for 2026 to help inform and increase your awareness of the current programs that exist to assist you in protecting your safety and wellbeing.

The report for 2026 includes mandated crime statistics for the 2025, 2024 and 2023 calendar years. These statistics represent certain reported crimes that occurred on campus, on non-campus property and on public property. Incidents occurring within residence halls are also listed and are a subcategory within the on-campus reportable crimes. These incidents are further categorized for each of WCSU's two campuses: Midtown and Westside.

This report is available online at www.wcsu.edu/police. You may view a printed copy at the WCSU PD headquarters on Roberts Avenue on the Midtown campus. The report is available to any student, faculty, or staff member, as well as to the public.



The report also contains various policy statements regarding crime reporting; access to campus facilities and residence halls; general security considerations; enforcement and arrest authority of the WCSU PD and their relationship with federal, state and local law enforcement agencies. These policy statements and others concerning crime reporting and sex offense procedures are mandated by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, formerly known as the Campus Security Act of 1990. Information about how this Act came into effect, its mission, scope, and resources can be found at www.clerycenter.org.

The Higher Education Opportunity Act (Public Law 110-315 – HEOA) mandates several additions that are contained in this report and requires that campuses also publish an Annual Fire Safety Report. Fire Safety at WCSU is under the supervision of the Environmental Health & Safety (EHS) Department located in White Hall, Suite 011, on the Midtown Campus. The Annual Fire Safety Report can be accessed online at www.wcsu.edu/ehs/fireprevention/ and is appended to this report (Appendix III).

Report Preparation and Data Gathering

The process to prepare this report involves several steps beginning with a review of the most recent calendar year's crime statistics. For this report, the crimes reported in 2025 and investigated by the police department were reviewed and categorized. Those incidents and crimes categorized and reportable as defined under the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act are included in this report.

In addition, information received and contained in reports from anonymous reports made to the police department are included in the statistical information for sex crimes, domestic violence and stalking, as per the provisions of the federal Violence Against Women Act (VAWA).

WestConn PD also requests crime statistics under the Clery classifications from the Danbury Police Department. These crimes are incidents that occurred on public properties immediately surrounding the campuses. They are recorded in the crime statistics under the public property classifications.

Finally, non-reported crime data is obtained from various staff and faculty members who are considered campus security authorities (CSAs) under the act. They include senior administrators and staff who may have received anonymous reports from students who do not wish to pursue criminal complaints as well as various members of the Student Affairs Department who adjudicate university policy violations, which may also include defined Clery Act violations. Although the police do not investigate these reportable incidents, they are included in the statistical report to provide as complete a picture as possible of the safety and security environment on campus.

After these reportable incidents are tallied, they are analyzed and reported in the annual Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Report.

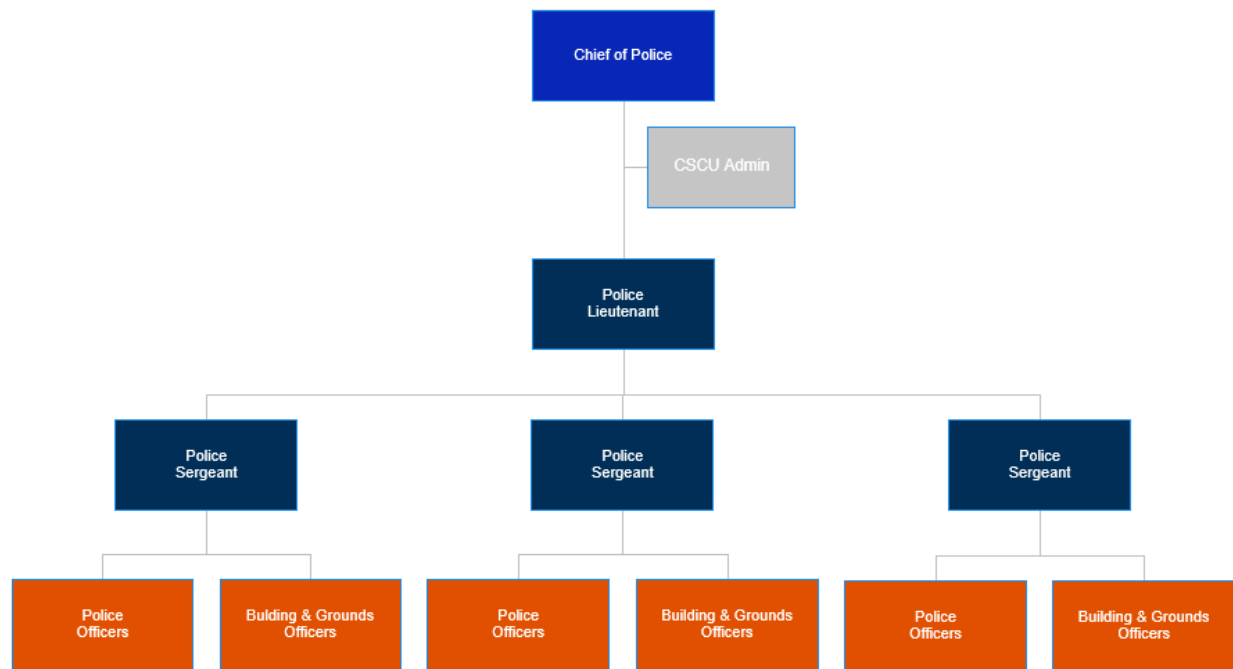
WCSU Police Department Authority & Structure

The WCSU PD is established in accordance with Section 10a-156b of the Connecticut General Statutes, which provides for a special police force at WCSU whose members have the same duties, responsibilities and authority as members of a duly organized local police department. The department is accredited by the Connecticut Police Officer Standards and Training Council (POSTC) and advanced to the highest level of Tier III accreditation status in early 2025.

The jurisdiction of the department extends to the geographical limits of the property owned or under the control of WCSU (see Appendix IV – map of WCSU Campuses). However, the department has statewide jurisdiction in felony cases, in accordance with Connecticut General Statutes, and is empowered to serve any warrants issued by the Superior Court anywhere in Connecticut for crimes committed within the jurisdiction of the WestConn PD.

The WestConn PD provides a full range of police services on a 24 hour, 7 days a week basis to ensure the safety and protection of the university and its population of more than 5,000 faculty, staff and students, of which approximately one thousand reside on campus, as well as visitors.

The primary function of the police department is to provide a uniformed police presence, respond to calls for service and emergencies, protect the general public and to preserve peace. WCSU police officers patrol both campuses in vehicles, on bicycle or on foot. The department is also responsible for the law enforcement functions of crime prevention; arrest and prosecution of criminals; crime suppression; order maintenance and crowd control; special events safety management; vehicular and pedestrian traffic regulation; traffic enforcement and parking control.



WCSU PD ORG CHART, JULY 2026

The WCSU PD is led by the Chief of Police who serves as the university's Chief Law Enforcement Officer & Director of Public Safety. The Chief reports to the University's president; and works in cooperation with other university departments, offices and services to provide a safe and secure learning environment. The Chief also works collaboratively with outside municipal, state and federal law enforcement and public safety professionals.

The police lieutenant, who serves as the department's executive officer (second in command), manages the patrol function, police dispatch, community services initiatives and crime prevention activities of the department. The lieutenant is in command of the department in the absence of the Chief.

A police sergeant supervises each of the three patrol shifts. Sworn police officers are assigned to each shift and perform all primary law enforcement functions. Buildings and Grounds (non-sworn) Officers (B&G Officers), assigned to each shift, serve as communication dispatchers and perform security patrol, parking enforcement and public safety functions as needed.

The police department is committed to the development and implementation of proactive programs that enhance public safety at WCSU and continually seeks opportunities to strengthen ties with the community it serves. The department provides crime prevention and safety

awareness presentations in collaboration with our academic programs and actively participates in several campus support services groups, including the Student Care Team (SCT), the Threat Assessment Team (TAT), and the Campus Response and Resource Team (CaRRT). More information regarding these university support resources can be obtained through Student Affairs at www.wcsu.edu/student-affairs/.

About the WestConn Police Department



The WestConn PD maintains a close working relationship with all law enforcement agencies including the Danbury Police Department, other area local police departments, the Connecticut State Police, the State Superior Court based in Danbury and federal law enforcement agencies. Meetings are held on both a formal and informal basis and crime-related reports and statistics are routinely exchanged. WCSU has a formal written memorandum of understanding (MOU) for mutual aid as per Connecticut General Statutes Section 7-277a (b) with the Danbury Police and all police agencies in Northern Fairfield County.

University police officers patrol the campuses 24 hours a day, seven days a week, and are always ready to provide emergency and non-emergency assistance and service. All police officers are equipped with two-way radios as well as body cameras when on duty.

All WCSU PD police officers are certified by the State of Connecticut Police Officers Standards and Training Council (POSTC) and are empowered by state law to arrest, carry firearms and provide the same law enforcement services that local police provide for a city or town. In addition to police academy training, university police officers also regularly attend scheduled in-service training programs in areas such as First Aid/CPR, de-escalation, behavioral health emergencies, legal updates, substance abuse, and defensive tactics.

The WestConn Police Department is accredited by the State of Connecticut POSTC, recently achieving the highest Tier III level. Accreditation demonstrates the department's commitment to the professionalism of Connecticut Law Enforcement through compliance with contemporary, internationally recognized standards of excellence and professionalism.

All our officers are certified in First Aid and cardiopulmonary resuscitation (CPR) and have been trained to operate the automatic external defibrillators (AEDs) that are deployed in all our marked police vehicles and in many of the University's buildings. They also receive regular training on mental health crises and suicide prevention.

Officers are given the opportunity to regularly attend professional development programs and courses geared to enhancing their effectiveness on campus. We currently have officers who are certified as crime prevention specialists.

The WCSU Police Department maintains access to the Connecticut On-Line Law Enforcement Communications Teleprocessing (COLLECT) System, which is utilized throughout Connecticut to access valuable online State and Federal law enforcement resources. The police department has two-way radio communication interoperability with the Danbury Police, Danbury Fire & Danbury EMS, as well as the Fairfield County Police Emergency Network (FAPERN). The police can be contacted for any emergency by calling or texting 911. For routine calls, calling (203) 837-9300 from any phone on campus anytime, day or night, will bring a direct response by WCSU Police. An officer will be immediately dispatched to provide whatever assistance is required. 911 calls from campus phones go directly to the City of Danbury Emergency Telecommunications Center and are concurrently displayed at the WCSU Police dispatch center's E-911 display computer. The city's 911 Center, at Danbury Police Headquarters, relays 911 call information to the WCSU PD, located on Roberts Avenue on the Midtown campus, to facilitate response coordination.

Reporting a Crime

If you become the victim of and/or are witness to a crime, you should immediately report it to the WCSU PD or the appropriate law enforcement agency if off campus. The sooner crime is reported, the better the chances of the police being able to solve the crime, apprehend the suspect(s), and recover any property that may have been taken. We encourage our community to report all crimes accurately and promptly to the appropriate police agency.

Crimes on WCSU property can be reported by calling the WCSU PD at (203) 837-9300 (and by calling or texting 911 for emergencies) or in person at the police station on Roberts Avenue, directly across from the Midtown Student Center. You may also use one of the emergency phones on campus. An officer will be dispatched to your location to begin an investigation of the crime. The officer will want to know some basic information about you as the complainant and the incident you are reporting. You may be asked to give a signed statement attesting to the facts of the incident.

Police will record all information provided and will subsequently acquire more pertinent details through thorough investigation as they work towards solving the crime.

Confidential Reporting Procedures

If you are victimized by crime and do not want to pursue action within the university system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the WCSU PD can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep a matter confidential, while taking steps to ensure the future safety of yourself and others. This information allows the university to keep an accurate record of the number of incidents involving our community and determine if there is a pattern of crime related to a particular location, method, or assailant so the campus community can be alerted to potential danger. Reports filed in this manner are counted and disclosed in the annual statistics for the institution, including through

the Clery reporting requirements. Pastoral and professional counselors also may encourage clients to make voluntary, confidential crime reports.

Our anonymous reporting form and procedure can be accessed online via a link at the bottom of every WCSU webpage; and at www.wcsu.edu/police/anonymous-incident-report/.

Timely Notice

In accordance with the Clery Act, the university will issue a crime alert as soon as possible to help prevent similar incidents. The notices will be for crimes listed in the Clery Act that are reported to the WCSU PD or other campus security authority and/or the Danbury Police and that represent an ongoing threat to others on campus. The department has implemented a system to send out these alerts through email blasts to our populations to enhance and accelerate the alerting process. WCSU also has an Emergency Notification System (ENS) through Everbridge for time sensitive notifications of which all university community members are opted in. Additional information is available online at www.wcsu.edu/ens/ and under the Emergency Notification System and Emergency Response section of this report.

Daily Log

The WestConn PD maintains a daily log of all crimes reported to the department. The log lists the nature of the crime, the date, time and general location of the crime and the disposition of the complaint if known. Entries or updates may be withheld for up to two business days if the information is protected by statute or if there is a danger to the victim. The daily log is open to public inspection at the WCSU Police Department web site www.wcsu.edu/police/logs. Data more than 60 days old will be made available within two business days of a request for public inspection.

Uniform Crime Reports (UCR) and the Clery Act Statistics

WCSU police participate in both the Connecticut Uniform Crime Report (UCR) Program, and National Incident Based Reporting System (NIBRS). Every month we submit UCR data indicating the number of offenses brought to our attention. The offenses that are reported are called Part I (crimes against the person) and Part II (crimes against property) crimes. Part I crimes include murder, forcible and non-forcible sex offenses, robbery, and aggravated assault. Part II crimes include burglary, motor vehicle theft and arson.

These crimes are also mandated by the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act to be reported and distributed annually on October 1, through the WCSU PD's Annual Report to all current students, faculty and staff. The statistics gathered for this report include: all crimes in these categories reported to the police department that occurred on campus and in residence halls; incidents that occurred on public property immediately surrounding the campus that were reported to the WCSU PD or to the Danbury Police Department; incidents that occurred on non-campus property; and incidents not reported to the police that may have been reported confidentially to a campus security authority. The report also contains statistics for arrests and referrals to the campus judicial process for liquor law violations, drug abuse violations and weapon law violations as well as VAWA (Violence Against Women Act) statistics such as stalking, domestic and dating violence.

Hate Crimes

Federal and State law requires that all hate crime in the mandated categories be reported. These crimes are further broken down by the nature of bias; for example, race, gender, religion, sexual orientation, ethnicity and disability. The revised regulation adds the hate associated crimes of larceny-theft, simple assault, intimidation, and destruction/damage/vandalism of property to the list of crimes that must be reported in hate crime statistics. We also report hate crimes as classified by state statutes to the State Police Crime Analysis Unit.

Campus	2025	2024	2023
Midtown Campus	None	One*	None
Westside Campus	None	None	None

*One hate symbol carved into a door (Midtown Campus, 2024).

Hazing Incidents

The Federal Stop Campus Hazing Act recently amended the Jeanne Clery Act and now requires Universities to track and disclose hazing incident statistics that occur on university owned or controlled property including on-campus, non-campus, and public property. Under this federal definition, hazing includes any intentional, knowing, or reckless act committed during initiation or affiliation with a student organization.

WCSU had no reports of hazing incidents on any property owned or controlled by the university for the year 2025.

Incidents Resulting in Serious Physical Injuries or Death at Institutions of Higher Education

The Connecticut General Assembly passed Public Act 21-184, An Act Requiring the Reporting of Incidents that Resulted in Serious Physical Injuries or Death at Institutions of Higher Education. This Act adds a new reporting requirement to the annual uniform campus crime report that all Connecticut colleges and universities prepare. It requires the institutions' reports to include the number of accidents that occurred in the immediately preceding calendar year on the property that they own or control and result in (1) serious physical injury and (2) death. This property includes campuses or dormitories in another country that an institution owns or controls for purposes of an international studies or international exchange program.

WCSU had no reports of accidents that resulted in serious physical injury or death on any property owned or controlled by the university for the year 2025.



WCSU Crime Statistics: 2025, 2024, 2023

The following tables show the mandatory statistics for the calendar years of 2025, 2024 and 2023, as specified in the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, for both the Midtown and Westside campuses.

MT = Midtown Campus. WS = Westside Campus.

MURDER/NON-NEGLIGENT HOMICIDE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
MANSLAUGHTER BY NEGLIGENCE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
ROBBERY	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	1	0	1	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	1	0	1	0	0	0
MOTOR VEHICLE THEFT	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	1	0	1
Residential Facility	0	0	0	0	0	0	0	0	0
ARSON	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
BURGLARY	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	1	0	1	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	1	0	1	0	0	0

RAPE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	1	1	2	1	0	1	1	1	2
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	1	1	2	1	0	1	0	0	0
FONDLING	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	1	4	5	2	0	2	0	0	0
Non-Campus Property	1	0	1	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	1	4	5	2	0	2	0	0	0
INCEST	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
STATUTORY RAPE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
DATING VIOLENCE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	2	0	2	2	0	2	4	5	9
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	2	0	2	1	0	1	0	0	0
DOMESTIC VIOLENCE	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	1	0	1	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	1	0	1	0	0	0
STALKING	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	2	0	2	1	0	1	3	1	4
Non-Campus Property	2	0	2	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	2	0	2	0	0	0	0	0	0

Domestic Violence, Interpersonal or Dating Violence, Sexual Assault Crimes all fall under the Violence Against Women Act (VaWA).

MT = Midtown Campus WS = Westside Campus

LIQUOR LAW ARRESTS	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	9	17	26	8	24	32	17	29	46
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	9	17	26	8	23	31	17	29	46
DRUG ABUSE ARRESTS	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
DRUG ABUSE VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	11	13	24	3	19	22	4	15	19
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	11	13	24	3	19	22	4	15	19
WEAPON LAW ARRESTS	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
WEAPON LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	2	0	2	1	0	1	0	0	0
Non-Campus Property	0	0	0	0	1	1	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	2	0	2	0	0	0	0	0	0
UNFOUNDED INCIDENTS	2025 MT	2025 WS	2025 Total	2024 MT	2024 WS	2024 Total	2023 MT	2023 WS	2023 Total
On Campus (incl. Residential Facilities)	0	0	0	0	0	0	0	0	0
Non-Campus Property	0	0	0	0	0	0	0	0	0
Public Property	0	0	0	0	0	0	0	0	0
Residential Facility	0	0	0	0	0	0	0	0	0
Totals:	32	35	67	19	44	63	30	51	81

MT = Midtown Campus WS = Westside Campus

Response to Sexual Assault, Interpersonal Violence, Dating Violence and Stalking

Western Connecticut State University (WCSU) is committed to supporting individuals affected by sexual assault, dating violence, domestic violence, and stalking. Community members have the right to file criminal charges, access supportive services, and request protective remedies regardless of whether they report the incident to law enforcement or pursue university disciplinary action.

Reporting Options

Victims may choose to report to law enforcement, to the University, to both, or to neither.

- **Emergency:** Call **911**.
- **WCSU Police Department:** Available 24/7 for emergency response, investigation, and preservation of evidence. Located at 4 Roberts Avenue, Danbury, CT. Phone: **(203) 837-9300**.
- **University Referral to the Title IX Coordinator:** All reports of sexual assault, dating violence, domestic violence, and stalking made to WCPD are referred to the Title IX Coordinator/ODEI, regardless of whether criminal charges are pursued.
- **Off-Campus Law Enforcement:** WCSU PD will assist any individual in notifying local police (e.g., Danbury Police Department) upon request.

Supportive Measures and Accommodations

The University provides reasonably available interim remedies to prevent contact between parties and support survivors, including:

- Academic, housing, transportation, and working accommodations
- University-issued no-contact directives
- Guidance and referrals for victim advocacy, legal assistance, financial aid adjustments, and other resources

To request accommodation or report an incident to the University, contact the **Office of Diversity, Equity, and Inclusion (ODEI) / Title IX Coordinator**:

- **Location:** Midtown Campus, Old Main Hall, 3rd Floor
- **Hours:** Monday–Friday, 8:00 a.m. – 4:00 p.m.
- **Phone:** (203) 837-8444
- **Email:** tixcoordinator@wcsu.edu

Medical Care and Evidence Preservation

Because of the physical, emotional, and health-related impacts of interpersonal violence, seeking immediate medical care is strongly encouraged. Receiving treatment ensures that injuries are properly addressed, prophylactic treatment for sexually transmitted infections (STIs) is administered, and emergency contraception (EC) is offered. Emergency contraception is most effective when taken within 24 hours of an assault, though it may be taken up to 72–120 hours afterward depending on the regimen.

- **Forensic Examinations (SAFE Program):** Forensic evidence collection is performed by trained medical professionals (Sexual Assault Forensic Examiners) up to **120 hours (5 days)** following an assault. Under Connecticut law (C.G.S. § 19a-112a(e)), patients cannot be billed for a sexual assault forensic examination; all associated hospital costs and kit expenses are reimbursed through the Office of Victim Services (OVS) of the Connecticut Judicial Branch ([OVS SAFE Program](#)). Danbury Hospital provides sexual assault forensic services and assistance.
- **Anonymous Evidence Retention:** Survivors do not need to make an immediate report to police to have forensic evidence collected. In Connecticut, evidence gathered during a forensic exam can be submitted anonymously and held by the State for **60 days**. This affords survivors time to decide whether to initiate a formal criminal investigation without forfeiting vital physical evidence. After 60 days, reports can still be made, but physical specimens may no longer be available for criminal prosecution.
- **Physical Preservation Steps:** To maximize the integrity of physical evidence, survivors are advised to avoid showering, bathing, douching, brushing teeth, eating, drinking, smoking, changing clothes, or using the restroom prior to arriving at a medical facility. If clothing has already been changed, the garments worn during the incident should be placed in a **clean paper bag** (never plastic) and brought to the emergency department.
- **Preserving Communications and Documentation:** Survivors are encouraged to preserve any relevant electronic or physical documentation. This includes saving emails, text messages, phone logs, direct messages, social media posts, journal entries, and photographs of physical injuries or property damage. These records serve as critical evidence in University administrative proceedings, criminal prosecutions, and applications for civil protection orders.

Campus and Community Resources

Resource	Service Type	Contact Information
WCSU Student Health and Wellness	On-campus medical care (Midtown, Old Main Hall)	(203) 837-8594
WCSU Counseling Services	On-campus, confidential mental health counseling	(203) 837-8690

Resource	Service Type	Contact Information
Danbury Hospital Emergency Dept.	Off-campus 24/7 emergency medical care & SAFE kits	24 Hospital Ave, Danbury (203) 739-7000
The Center for Empowerment and Education (CEE)	Confidential 24/7 crisis intervention, advocacy, and hospital accompaniment	24/7 Hotline: (203) 731-5206 www.thecenterct.org
CT Alliance to End Sexual Violence	Statewide confidential support and resource navigation	24/7 Hotline: (888) 999-5545

Title IX at WCSU

The Title IX Office is responsible for ensuring compliance with Title IX, a federal law that prohibits sex-based discrimination in educational programs and activities. This office handles reports of sexual harassment, sexual assault, gender-based discrimination, and other forms of sexual misconduct. It provides support and resources to those affected, conducts investigations, and works to promote a safe, inclusive, and equitable campus environment through education, prevention programs, and policy enforcement.

The Title IX policy applies to all faculty, staff, employees, students and other individuals participating in or attempting to participate in our education programs and activities, including but not limited to contractors, vendors, visitors, guests, or other third parties.

The Title IX Office is located within the Office of Diversity, Equity and Inclusion, Old Main Room 302, on the Midtown Campus. For more information, including the full list of prohibited conduct under Title IX, visit www.wcsu.edu/diversity or contact the Title IX Office at (203) 837-8444 or TIXCoordinator@wcsu.edu.

Campus Judicial Action

In cases of an alleged sex offense, when the accused is a student, both victim and the accused are entitled to have others present during a disciplinary hearing. You can:

- Be accompanied to any meeting or proceeding by an advisor or support person of your choice, provided that the advisor or support person does not cause a scheduled meeting to be delayed or postponed;
- Present evidence and witnesses on your behalf;
- Be informed in writing of the results of the disciplinary proceeding no later than one business day after it concludes; and
- Have your identity kept confidential, except as necessary to conduct a disciplinary proceeding or as permitted by state or federal law.

Additionally, both the victim and the accused must be informed of the outcome of any university disciplinary proceeding. You have the right to request that disciplinary proceedings begin promptly and know that an official trained in issues relating to sexual assault and intimate partner violence must conduct the proceeding. The judicial process will use the “preponderance of evidence standard” (i.e., whether it is more likely than not that the alleged incident occurred).

Following a final determination of responsibility in the university’s disciplinary proceeding regarding rape, acquaintance rape or other sex offense, the university judicial officer may impose any sanction or combination of sanctions, including expulsion, as described in the Student Code of Conduct. The Office of Judicial Affairs is responsible for administering the student discipline system.

Victims’ Assistance

All victims have rights that include:

- Assistance in obtaining immediate medical care, if required.
- The right to request to be notified of court proceedings, including arrest, arraignment and release of the offender.
- The right to be protected from harassment from an employer for appearing as a witness if you have received a subpoena.
- The right to have property returned if it was seized by police in the investigation or prosecution of the crime committed against you.
- The right to make an application for compensation for any bodily injuries you have suffered as a result of the crime.
- The right to request to be informed of services and agencies that can help you, including the assistance of a victim’s advocate.

To receive more information about these and other rights of crime victims and the services available, you can contact the Connecticut Office of Victim Services: Phone (800) 822-VICT (8428), available Monday – Friday, 8:30 a.m. – 4:30 p.m. Email: OVS@jud.ct.gov.

Sex Offender Registry Notice

In accordance with Chapter 969, Section 54-258 of the General Statutes of Connecticut, the Western Connecticut State University Police Department keeps a record of all registration information transmitted from the Connecticut Department of Public Safety. This registration information is accessible to the public at WCSU PD.

The State of Connecticut Department of Emergency Services and Public Protection, Division of State Police publishes and maintains the Sex Offender Registry on their website. The public may access sex offender registry information at their local police department, at any Connecticut state police barracks or online at [State of CT Sex Offender Registry](https://www.ct.gov/derspp/sor). A direct link to the Sex Offender Registry is also available through the WCSU PD website: www.wcsu.edu/police.

Crime Prevention Programs, Security Awareness Programs and Other Services

Crime and criminality are problems of concern to the entire community, not problems of the police alone. The police are charged with preventing and suppressing crime; and solving crime once it occurs and do these things to the utmost of their ability. However, they are realistically aware that they can neither prevent all crime from occurring, nor solve every crime that does occur. To attain the greatest possible degree of success in these endeavors, we strive to obtain the active cooperation, assistance, and moral support of the people we serve.

Crime takes place in our society at large, and unfortunately, the problem does not disappear at the edge of the campus. Thefts, assaults, and other violations of the law do sometimes occur at WCSU, as at other colleges. It is not likely you will be a victim of crime here, but it is possible. Recognition of this fact is a good first step in avoiding becoming a victim of crime. We can all further reduce the risk of victimization by thinking about our personal safety and taking precautionary measures.

The WCSU PD has a wide variety of information on various topics such as self-protection, rape prevention, theft prevention, etc. In addition, there are specialized topics of interest, which include substance abuse disorder, driving while intoxicated and cybercrime. The department sponsors a speaker's bureau, where university police officers, with expertise in particular areas, can address the community about topics of concern.

Threat Assessment Team (TAT)

The University's Threat Assessment Team (TAT) is a specialized group composed of senior leadership, faculty, staff, and mental health professionals dedicated to identifying and mitigating potential threats to campus safety. The team employs a multidisciplinary approach, assessing situations involving students or staff that may pose a risk of harm to themselves or others. The team utilizes a collaborative model and follows nationally recognized guidelines and best practices; gathering information from various sources, conducting risk assessments, and implementing intervention strategies. The team's primary goal is to promote a safe and supportive campus environment through prevention, early intervention, and education. More information is available at [WCSU TAT](#). Members of the WCSU community having security concerns, including non-emergency concerns about the behavior of another member of the WCSU community, should visit [WCSU PD Security Concerns](#).

Red Folder

The Red Folder Initiative is a nationally recognized program designed to help university staff and students recognize and respond to signs of students in distress or crisis. It includes a set of resources, guidelines, and protocols to support individuals who may be struggling with mental health issues, personal challenges, or academic difficulties.

WCSU adopted the program during the 2024-25 academic year as part of the university's deep commitment to campus safety and mental health awareness. The Red Folder contains a quick-reference guide outlining key warning signs, emergency contact information, and step-by-step instructions for effective intervention. By empowering the campus community with this vital

information, the Red Folder Initiative plays an essential role in fostering a proactive, supportive, and responsive environment.

More information is available at www.wcsu.edu/redfolder and in Appendix II of this report.

Safety Escort Services

This service is available to all students, faculty, staff and guests of the university. A safety escort is as close as the nearest telephone. To obtain a safety escort, call the WCSU PD at (203) 837-9300 or activate any emergency or courtesy phone on campus.

When the dispatcher answers, let them know you wish to obtain an escort. The dispatcher will request your name, present location, and the location to which you wish to be escorted. The dispatcher will then dispatch an officer to meet you. Uniformed police or buildings and grounds officers of the department can provide safety escorts.

Emergency Telephones

The university has an emergency telephone system ("Blue Light" phones) that places the caller in direct contact with the WCSU PD dispatcher. These phones are highly visible either in a bright yellow phone box or a surround type stainless steel phone with blue strobe light and are located at various places around both campuses (inside and outside of buildings). The phones have a single button operation which, when pushed, will immediately notify the dispatcher of the caller's location. The caller can speak directly into the phone box for hands-free communication.

There are also emergency phones inside all elevators which connect directly to the WCSU PD dispatch. Users can report emergencies, request assistance, or communicate any concerns. These phones are equipped with clear instructions and often have a prominent emergency button. Help can be summoned quickly in situations such as power outages, medical emergencies, or elevator malfunctions. In addition to emergency phones, the university has installed courtesy phones that provide intra-campus calling. Courtesy phones are located on each floor of academic buildings, in the Honors House and in all residence halls. The WCSU PD can be reached from these phones by calling (203) 837-9300 or, when using internal phones, by dialing 7-9300. 911 can be reached directly from any phone on campus.

Security Cameras

Security cameras serve as a crucial tool for enhancing campus safety and security. WCSU has over 500 cameras strategically placed in high-traffic areas, entrances, parking lots, and building perimeters to monitor activity in real time. These cameras help deter criminal behavior, provide evidence in the event of incidents, and assist security personnel in responding quickly to emergencies. Additionally, they support the overall safety of students and staff by fostering a sense of security and enabling effective incident management. Privacy considerations are taken into account, ensuring that camera use complies with relevant regulations and respects individual rights.

Community Education Initiatives

In addition to the crime prevention programs listed above, the WCSU PD has collaborated with several departments on campus to provide personal safety and security educational programs

to the campus community annually. Although most of these activities are geared for students, several faculty and staff have attended and participated in these programs. The department assigns officers to participate in campus-wide student programs such as Alcohol Awareness Week events and the annual Health & Wellness Fair.

The Housing and Residence Life group (HRL) also sponsors organized student education and awareness programs each year; and the WCSU PD is regularly invited to participate. Presentations are given to both parent and student orientation groups in the summer and during Welcome Week at the start of the fall semester.

The WCSU PD presents safety orientation programs to various university divisions and organizations, including senior administration, faculty, and AccessAbility Services. Programs in the management of aggressive or concerning behavior, theft prevention, work safety and emergency management have been presented to various groups of employees.

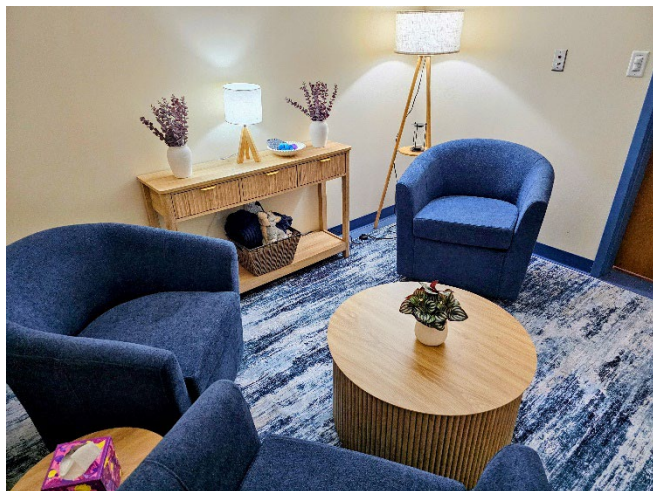
These community education initiatives are designed to inform students, parents and employees about crime prevention and personal safety and to encourage everyone in our community to look out for themselves and for one another.



New at WCSU PD: Trauma Informed Care & Comfort Services

The WCSU Police Department is proud to introduce two new resources for our community in 2026: a dedicated Trauma Informed Care (TIC) interview room, and Janie, our new facility therapy/comfort dog. Both initiatives reflect the department's ongoing commitment to supporting victims, reducing re-traumatization, and building trust between officers and the campus community.

Trauma Informed Care (TIC) Interview Room



The WCSU PD has opened a newly renovated Trauma Informed Care interview room at police headquarters on the Midtown Campus. The room replaces a traditional interrogation-style setting with a softer, private, home-like space designed specifically for interviewing victims and witnesses of sexual assault, domestic and dating violence, stalking, and other traumatic incidents.

What is Trauma Informed Care?

Trauma Informed Care is an approach to victim interviewing that recognizes the widespread impact of trauma and actively works to avoid re-traumatizing the person being interviewed. Rather than a standard interrogation room with a table, hard chairs and recording equipment on display, the TIC room is furnished with comfortable seating, soft lighting, neutral colors, and discreetly placed recording technology so that the focus stays on the person, rather than the process.

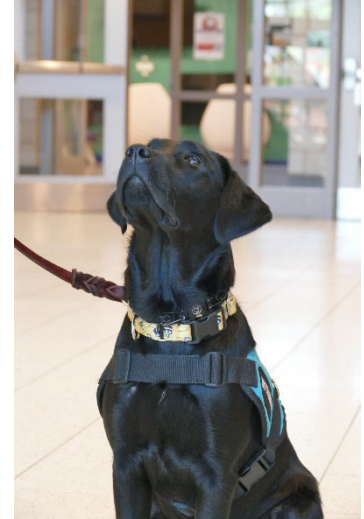
What the Room Does

- Provides a private, comfortable, and non-clinical space for victims and witnesses to share their experience at their own pace;
- Reduces anxiety and the likelihood of re-traumatization during what can already be one of the most difficult conversations of a victim's life;
- Allows specially trained officers to build rapport and trust, which improves the quality and completeness of information gathered;
- Is available for use in coordination with the Title IX Office, the Center for Empowerment & Education, Counseling Center staff, and other victim advocates so that a victim is not asked to repeat their story in multiple, mismatched settings;
- Reflects national best practices promoted by the International Association of Chiefs of Police (IACP) and the U.S. Department of Justice's Office for Victims of Crime for trauma-informed sexual assault response.

Use of the TIC room is always voluntary and may be offered to any victim or other individual experiencing high emotional distress, particularly during reports involving sexual offenses, interpersonal or domestic violence, or stalking.

Janie, Our Facility Comfort/Therapy Dog

The WCSU PD has also welcomed Janie, a friendly comfort dog, to our department. Janie is not a police service K9 — she is not trained in narcotics detection, tracking, or suspect apprehension, and she does not accompany officers on calls for service or law enforcement operations. Janie's sole job is to offer comfort, warmth, and a calming presence to our campus community. We expect Janie to be joining our department on a full-time basis before the end of 2026.



Meeting Janie

Janie will be available for visits with individual students, staff and faculty, as well as for scheduled campus events (including finals-week stress relief, orientation, Health & Wellness Fair, residence hall programming, and similar community gatherings). All visits must be arranged in advance by appointment through the WCSU PD so that Janie's schedule, rest time, and wellbeing are respected.

- To request a visit from Janie for an individual group, or campus event, contact the WCSU PD at (203) 837-9300 or police@wcsu.edu.
- Janie's handler is a trained WCSU PD officer who will always be present during visits.

How Janie Differs from a Police K9

Attribute	Police K9 (e.g. narcotics / patrol dog)	Janie – Comfort Dog
Primary role	Detection (drugs/explosives), tracking, suspect apprehension	Emotional support, comfort, community engagement
Training	Certified police service dog training	Certified therapy / comfort dog training
Deployment	Rides with a handler-officer on patrol and responds to calls	Scheduled visits and campus events only, by appointment
Temperament focus	Alert, task-driven, protective	Gentle, sociable, approachable
Interaction with public	Limited — working dog, generally not petted while on duty	Encouraged — here specifically to be visited and petted

Access to Campus Facilities

The academic and administrative buildings on campus are open to the public during normal business hours. Many facilities have individual hours, which may vary at various times during the year. Access to some of these buildings is controlled by card access after normal business hours. Access can be requested from the WESTCONNect Card Office in Old Main, suite 013. For information about access protocol to a specific building, see the department manager or contact the WESTCONNect Card Office at (203) 837-9311.

Residence Hall Access Control

Access to residential buildings is restricted to residents only. The door to your apartment is locked by a card-reader mechanism and your university identification card acts as the “key” to your apartment. Please make sure that you do not give your card to anyone else. If your card is lost, you should report this to your resident assistant immediately. There is a fee to replace an identification card.



Residence Hall Guest Policy

Guests are permitted to visit during the hours of desk operation. Guests must present valid government issued photo ID at the information desk to be admitted to the building. All guests must be 18 years of age except for family members of current residential university students. Visitors must be met by residents at the front desk and always escorted. Guests may be signed out, thereby relinquishing responsibility for them or their actions, but the guests will be directed to leave. Guests who appear to have stayed more than three days will be considered living illegally in the residence hall room and will not be permitted to continue to sign into the building. No

more than two guests per resident may be signed into a residence hall; and while on campus, they must adhere to all rules and regulations listed in this document and in the WCSU Student Code of Conduct, and follow all Housing & Residence Life Policies.

Alcohol, Drug and Weapons Policies

The university does not condone violations of those laws regarding possession, use, or sale of alcoholic beverages and possession, sale, use, manufacture or distribution of illegal drugs. In addition to arrest and prosecution, administrative action, which may include eviction from the residence halls, revocation of other privileges, or suspension or expulsion from the university, may be taken to protect the interests of the university and the rights and safety of others.

Alcohol & Prohibited Substance Policies

- Possession or consumption of alcoholic beverages by persons under the legal drinking age (21) is prohibited.
- The possession or consumption of alcoholic beverages by persons of legal drinking age (21) is permitted in individual rooms only.
- Possession or consumption of alcoholic beverages in public areas within and around the residence halls is prohibited. This includes the hallways, practice rooms, computer rooms, lounges, bathrooms and properties adjacent to the residence halls.
- Possession or use of kegs, beer balls, and other containers of alcohol larger than a quart (and not intended or designed for individual consumption) is prohibited.
- Alcoholic beverages may be transported into the residence halls by persons of legal age (21).
- Room parties, with or without alcoholic beverages, are not permitted in the residence halls. A party is not contingent upon a set number of people, but upon the activities in which the people are involved.
- The use of residence hall social fees for any event where alcoholic beverages are available is prohibited.
- The possession or use of illegal drugs, including but not limited to cocaine, heroin and methamphetamine is prohibited on university property. Marijuana, while legal in the state of CT, is illegal under Federal Law and is prohibited on university property per US Department of Education Policy. This includes inside vehicles parked in university-owned parking garages, roadways and surface lots.
- WCSU has been a smoke-free campus since 2023. Smoking, including the use of cigarettes, cigars, pipes, and electronic cigarettes or vapes is prohibited in any university-owned building, outdoor space or vehicle.

The WCSU PD encourages all community members to report suspected violations; and can do so anonymously. Counseling and support services for individuals struggling with substance abuse are available through the Student Health & Wellness Center, located in Newbury Hall on the Midtown Campus.

Firearms / Weapons Policy

All members of the WCSU community have a responsibility to use due care for their safety and to comply with all federal, state, and local laws and university regulations. In the interest of public

safety, no employee, student, visitor, or guest (except authorized members of a duly organized law enforcement agency) shall bring any weapon or dangerous instrument as defined below anywhere on the property owned or under the control of WCSU. Anyone (faculty, staff, students, or guests) with a concern about personal safety is encouraged to contact the WCSU PD.

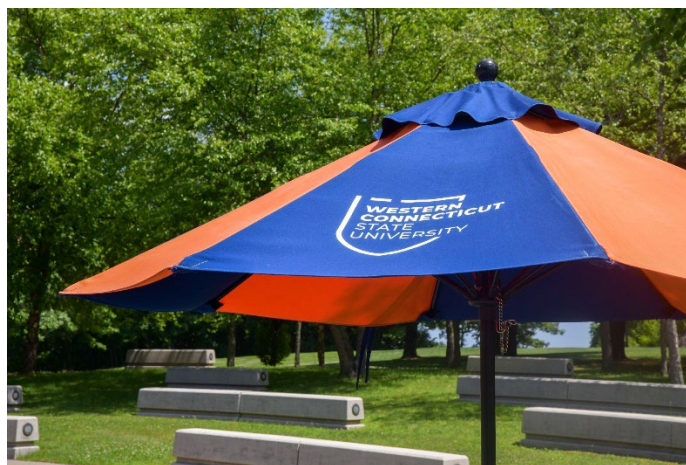
Weapon means any firearm, including: a BB gun (loaded or unloaded); any knife (excluding a small folding knife with a blade of three inches or less), including a switchblade or other knife having an automatic spring release device; a stiletto; any police baton or nightstick or any martial arts weapon or electronic defense weapon. A 'dangerous instrument' is any instrument, which can cause injury or death if used as a weapon. Any weapon or dangerous instrument on campus will be confiscated and, depending on the nature of the instrument/weapon in question, its possession may lead to university disciplinary action or arrest.

Missing Student Notification

In the event a student is deemed to be missing from our residence halls or from the campus, all persons are directed to report this fact to the university police department. Reports should also be made to the housing and residence life department and/or the dean of students' office. The university police will begin an investigation and attempt to find the missing person immediately upon receipt of the information. Under state law as well as police department protocols, the person does NOT have to be missing for 24 hours before these actions are taken, but rather as soon as it is determined that the person is missing.

Each student living on campus has the option to register a confidential contact person to be notified in the event the student is determined to be missing. Only authorized campus officials and law enforcement officers, in furtherance of a missing person investigation, may have access to this information. All students, even if they have not registered a contact person, are advised that the local law enforcement agency will be notified the student is missing. The parent(s) or guardian(s) of any student under 18 years of age and not emancipated must be notified as well.

Official missing student reports are to be referred immediately to the WCSU PD and/or the local police department. Missing students can be reported by calling the dispatch center at WCSU PD (203) 837-9300 or by dialing 911.



Emergency Notification System and Emergency Response

WCSU, and other Connecticut state universities and community colleges, have implemented an Emergency Notification System (ENS) to facilitate urgent and time sensitive communications including those related to inclement weather closures. The ENS used is Everbridge. All students and faculty/staff are automatically enrolled with their university email address and are encouraged to update their profile additional contact methods so they can receive notifications quickly. Additional information is available at www.wcsu.edu/ens/.

The implementation of this system reflects the university's commitment to the protection and preservation of the life, health and safety of the campus community and to safeguard the operations of the institution. The system is designed to quickly send emergency notifications and provide information and protective action to campus members through various electronic media to include voice or text messaging to any landline or cell phone, as well as email.

- WCSU will immediately notify the campus community upon confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.
- The institution will, without delay and considering the safety of the community, determine the content of the notification and initiate the notification system unless the notification will, in the professional judgment of the police department, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.
- When a situation is reported to WCSU PD, the department will immediately respond and investigate. An activation approval process has been developed involving key university administrators who will approve the release of the notification. In dire emergencies, this task may fall to the police department to not delay the notification.
- The university uses the Incident Command System (ICS) structure for emergencies and the system would be implemented when the release of information is deemed necessary and appropriate. In most instances, activation of the system would involve approval of the university president.
- Notification methods to the larger community for emergency situations include the ENS, campus email, vehicle and portable public address, the WCSU homepage, student portal, WCSU (WXCI) radio and television and media release/press conferences as necessary.
- The institution tests the ENS system annually.

Evacuation Procedures

All campus buildings are equipped with a fire alarm system that, when activated, alerts the building occupants to leave the premises. Some of these systems have voice public address capabilities and they may also be used if an individual building is involved in an emergency. The Environmental Health & Safety (EHS) department supervises the fire alarm systems on campus and has published the Annual Fire Safety Report cited earlier in this document. The police department monitors those alarms around the clock, responds to all activations and notifies the Danbury Fire Department.

Take note of the WCSU Emergency Procedures Guide which is posted around campus, available online at www.wcsu.edu/police and appended to this report (see Appendix I). It provides a quick guide to various emergency situations and how to respond to them.

Important Phone Numbers

Department / Agency	Contact Number
Police / Fire / EMS – Emergency **	911
WCSU Police Non-Emergency *	203-837-9300
Suicide & Crisis Lifeline **	988
WCSU Counseling Center	203-837-8690
WCSU Diversity Office / Title IX Officer	203-837-8278
WCSU Campus Advocate / Center for Empowerment	203-837-3939
Danbury Hospital Emergency Room *	203-739-7000
Sexual Assault Hotline (CT) *	203-731-5204
Domestic Violence Crisis Center (CT) *	203-731-5206
Danbury Police Non-Emergency *	203-797-4611
CT State Police Troop A *	800-376-1554
CT Commission on Victim Services	203-822-8428

* denotes service is available 24/7 ** denotes 24/7 service that can also be reached by text

Appendix I – Emergency Procedures Guide



POLICE & PUBLIC SAFETY EMERGENCY PROCEDURES GUIDE

CALL 911 IN AN EMERGENCY

For non-emergency **University Police** assistance call **203-837-9300**

FIRE

- Activate building alarm
- **CALL 911**
- Evacuate building by walking quickly to nearest exit
- Close doors behind you
- Alert others on your way out
- **DO NOT USE ELEVATORS**
- Move at least 500 feet away from the building
- **DO NOT RETURN TO BUILDING** until authorized by Fire or Police Department personnel
- Individuals needing assistance should remain in an area of refuge and advise emergency responders of their location by dialing 911

VIOLENT OR CRIMINAL BEHAVIOR

- **CALL 911** if immediate threat
- Give nature of incident, location, any descriptions, weapons, injuries, or property damage
- Avoid contact with person(s)
- If gunfire occurs, take immediate cover in a locked room and stay until police give clearance

PSYCHOLOGICAL CRISIS

- **CALL 911** if immediate threat or call the University Police 203-837-9300 if not immediate threat
- Do not try to handle any situation you feel is dangerous on your own
- Contact immediate supervisor, resident director, or resident assistant

ACTIVE ATTACKER

- Run away if safe, warn others to stay away and **CALL 911**
- Hide if you can't escape away from attacker's sight and behind locked door or behind heavy objects
- **Fight** as a last resort, use aggression

EMERGENCY LOCK DOWN

- Remain inside locked room; barricade door if possible
- Stay silent and out of sight
- Do not open doors until official 'all clear'

WORKPLACE VIOLENCE

- **CALL 911** if immediate fear of danger
- If not immediate fear of danger, notify supervisor or Human Resources 203-837-8665

UTILITY FAILURE

- Dial 203-837-9300 University Police
- Notify immediate supervisor
- Wait for instructions
- Cease from using all electrical equipment
- Do not use on/off light switches

MEDICAL AND FIRST AID

- **CALL 911**
- Give name, location, nature of medical/first aid need
- Provide first aid care, if trained

CHEMICAL OR HAZARDOUS MATERIALS RELEASE

- **CALL 911**
- Try to contain the spill
- Vacate the affected area
- Close doors behind you
- When reporting a spill, be specific on nature of material involved
- If contaminated by a spill, avoid contact with others
- Showers/eyewashes are located in all chemical areas

BOMB THREAT

- **CALL 911**
- Attempt to keep caller on line
- Notify immediate supervisor
- Do not touch or move any suspicious item
- The decision to evacuate will be made by the University Police

SEVERE WEATHER WARNING

- Seek area of refuge or shelter
- Stay away from windows
- Visit www.weather.gov for updates

CIVIL DISTURBANCE OR DEMONSTRATIONS

- Dial 203-837-9300 University Police
- Avoid location of disturbance/disorderly demonstrations
- University Police will give directives if in your area

Call 988 for the Suicide and Crisis Lifeline; available 24/7; or visit www.988lifeline.org

Call 211 for free & confidential referrals to health and human services; available 24/7; or visit www.211search.org

Visit www.wcsu.edu/police/security-concerns or www.wcsu.edu/emergency-management

August 2025

Appendix II – Red Folder



**WESTERN CONNECTICUT
STATE UNIVERSITY**



SCAN HERE
for available resources

RED FOLDER

A quick reference guide for recognizing,
responding to, and referring distressed students.



1. RECOGNIZE

Recognize distress. WCSU faculty and staff are in a position where they have frequent contact with students and may be the first to see that something seems 'off.'



2. RESPOND

Use these important tips when responding to a distressed student: safety first; be proactive; stay calm; ask direct questions; use active listening; and seek consultation.



3. REFER

Refer person in crisis to appropriate services or consultation. Call Police if immediate threat; 911 or (203) 837-9300.

For more information, please visit wcsu.edu/redfolder.

TIPS

► **SAFETY FIRST.**
If there is an imminent danger to the student, you, or others, call WCSU Police (203) 837-9300 or 911.

► **BE PROACTIVE.**
If you notice that something seems off, engage students early on. Waiting could mean that the problem gets worse before you see them again.

► **STAY CALM.**
Take a few deep breaths. Use a calm voice when talking and asking questions.

► **ASK DIRECT QUESTIONS.**
Inquire directly if the student is having thoughts of harm to themselves, suicide, or thoughts of hurting others.

► **ACTIVE LISTENING.**
Give the student your full attention. Restate or summarize what the student says so that they feel understood.

► **SEEK CONSULTATION.**
You are not alone. See the resources included here that can help.

HIGH
(RED)

MEDIUM
(YELLOW)

LOW
(GREEN)

Student's behavior is imminently dangerous to self or others. Student needs immediate assistance.

**Call 911 or
WCSU Police (203) 837-9300**

Student shows signs of distress, but I am unsure of how serious it is. The interaction left me feeling uneasy and/or very concerned about the student. Refer for further assessment at:

wcsu.edu/police/say-something/

I am not concerned for the student's immediate safety, but they are having significant academic and/or personal issues and could use more support. Refer to Student Care Team at:

wcsu.edu/judicial-affairs/student-care-team-sct/

RESOURCES

► Counseling Services: (203) 837-8690

► Health Services: (203) 837-8594

► Police 24/7: (203) 837-9300 or 911

► Student Affairs: (203) 837-9700

► Judicial Affairs: (203) 837-8770

► Sexual Assault/Domestic Violence 24/7: (203) 731-5204

► **Call or text 988 for Suicide & Crisis Lifeline 24/7**



Appendix III – WCSU 2026 Fire Safety Report

The Higher Education Opportunity Act, enacted on August 14, 2008, requires institutions that maintain on-campus student housing facilities to publish an annual fire safety report that contains information about campus fire safety practices and standards of the institution.

At WCSU, fire safety and the associated data collection is the responsibility of the Environmental Health & Safety Department which is part of the Public Safety division.

A. Fire Statistics for On-Campus Student Housing Facilities

Building	2023				2024				2025			
	Fires	Injuries	Deaths	Prop. Dmg.	Fires	Injuries	Deaths	Prop. Dmg.	Fires	Injuries	Deaths	Prop. Dmg.
Centennial Hall	1	0	0	0	0	0	0	0	0	0	0	0
Fairfield Hall	0	0	0	0	0	0	0	0	0	0	0	0
Grasso Hall	0	0	0	0	0	0	0	0	0	0	0	0
Litchfield Hall	0	0	0	0	0	0	0	0	0	0	0	0
Newbury Hall	0	0	0	0	0	0	0	0	0	0	0	0
Pinney Hall	0	0	0	0	0	0	0	0	0	0	0	0
Total	1	0	0	0	0	0	0	0	0	0	0	0

B. Description of On-Campus Student Housing Fire Safety Systems

All on-campus student housing is equipped with the following fire safety features:

- Complete automatic sprinkler system.
- Fire alarm system with addressable smoke detectors* and voice evacuation, monitored by the WCSU Police Department.
- Smoke alarm in each sleeping room, interconnected within common areas of suites and apartments. Activation is initially local to the detector of origin and transmits a warning signal to the WCSU Police Department. After 1 minute of local alarm activation, verification of a smoke condition, or activation of a second smoke detector, the system will sound a General Fire Alarm within the building. All fire alarm events, troubles, and supervisory signals are monitored by the WCSU Police Department.
- Upon receipt of a fire alarm signal by the WCSU Police Department dispatcher, an automatic fire alarm is reported to the City of Danbury Fire Department through the 911 System.
- Egress corridors and stairwells are fire rated.
- Residents with disabilities are accommodated according to their needs. A list of impaired mobility students is maintained by the University and is reported to the WCSU Police Department.
- The WCSU Police Department is equipped with a Redundant Fire Alarm Command Center.

* Tampering with, disabling, or removing a smoke detector is a Class C misdemeanor under Connecticut law, punishable by up to 3 months in jail and a \$500 fine. Violators will also face

immediate university disciplinary action, up to and including housing eviction and suspension.

C. Number of Regular Mandatory Supervised Fire Drills

Each on-campus student housing facility has at least one fire evacuation drill conducted and evaluated by the University Director of Environmental Health and Safety each semester.

D. Policies on Portable Electrical Appliances, Smoking and Open Flames

On-campus housing facilities have prohibitions against the following activities:

- Smoking.
- Using lighted candles or any other open flame devices.
- Cooking in unapproved areas (bedrooms) including use of toaster ovens and appliances with an open heating element.
- Microwaves are permitted only in locations where they have been installed by the University.
- Use of space heaters (except when issued by Residential Facilities for emergency outages of heat).
- Use of extension cords.
- Tampering with or blocking any fire protection equipment.
- Possession of fireworks or any explosive materials.
- Use of halogen lamps or halogen bulbs.

Additional information is available on the following websites:

Housing and Residence Life – Residence Hall Regulations and Policies

(www.wcsu.edu/housing/policies/);

Environmental Health and Safety – Life and Fire Safety

(www.wcsu.edu/ehs/fireprevention/).

E. Policies for Fire Safety Education for Students, Faculty and Staff

The Department of Environmental Health & Safety provides annual and ad-hoc fire safety training to Residence Life staff including Resident Assistants, Residence Hall Directors and other administrative staff as necessary. Training provides information on fire protection features of facilities, fire prevention, emergency procedures, and conducting fire safety education sessions for residents, including fire extinguisher training.

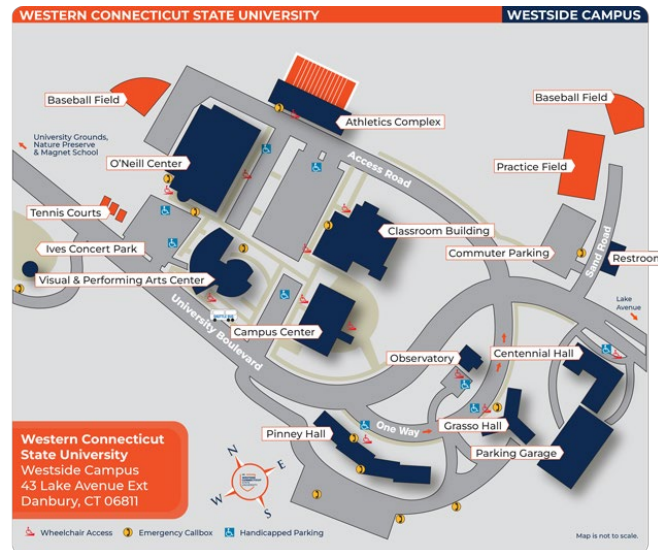
F. Plans for Future Improvements in Fire Safety

The University Director of Environmental Health and Safety continually evaluates the fire protection systems within student housing facilities. Evaluations culminate in the incorporation of fire safety upgrades. Such upgrades occur through replacements or building renovations. Current plans include upgrading older fire alarm systems and modernizing the network connections between buildings.

Questions regarding the fire prevention/fire protection program may be addressed to Mark Schuman, Director of Environmental Health and Safety at ehs@wcsu.edu or (475) 289-0248.

This document is available on the WCSU website at www.wcsu.edu/ehs/fireprevention/.

Appendix IV – WCSU Campus Maps & Directions



To Midtown Campus (181 White Street)

From the East: Take Exit 5 off I-84 (Westbound) to first traffic light (Clapboard Ridge Road); turn right and continue on Main Street to White Street (fifth traffic light); turn left onto White Street and continue one-half mile to campus on left.

From the West: Take Exit 5 off I-84 (Eastbound) to first traffic light (Main Street); turn right and continue on Main Street to White Street (fourth traffic light); turn left onto White Street and continue one-half mile to campus on left. Visitor parking is available in the lot adjacent to Old Main on the Midtown campus.

To Westside Campus (43 Lake Ave. Extension)

Take Exit 4 off I-84; turn right onto Lake Avenue. Travel approximately one mile to campus entrance on right.

Campus-to-Campus

Midtown to Westside: Follow White Street and take a right onto Main Street (third traffic light). Follow Main Street to third traffic light (Main Street becomes Clapboard Ridge). Turn left onto I-84 West. Take Exit 4 off I-84. Turn right onto Lake Avenue. Travel approximately one mile. Campus entrance is on the right, directly across from Stop & Shop. General parking is available along University Boulevard.

Westside to Midtown: Turn left out of the campus onto Lake Avenue, and travel approximately one mile. Turn left onto I-84 East (third traffic light). Take Exit 5 off I-84 to first traffic light (Main Street). Turn right and continue on Main Street to White Street (fourth traffic light). Turn left onto White Street and continue one-half mile. The campus is on the left.

Appendix V – WCSU Key Campus Phone Numbers

Admissions Office	(203) 837-9000
AccessAbility Services	(203) 837-8278
Automated Information/Directory	(203) 837-8200
Bookstore	(203) 837-8464
Cashier's Office	(203) 837-8381
Counseling Services	(203) 837-8690
Dean, Ansell School of Business	(203) 837-9600
Dean, Macricostas School of Arts & Sciences	(203) 837-9400
Dean, School of Professional Studies	(203) 837-9500
Dean, Visual, Performing & Communication Arts	203) 837-8851
Dean of Students	(203) 837-8547
Financial Aid & Student Employment	(203) 837-8580
Housing & Residence Life	(203) 837-8531
IT&I Help Desk	(203) 837-8467
Registrar's Office	(203) 837-9200
Title IX Coordinator & DEI Office	(203) 837-8444
WESTCONNect Office (ID & Access)	(203) 837-9311
WCSU Police Department	(203) 837-9300

