



APPLICATION FOR GRADUATION

Office of the Registrar

181 White Street, Old Main 102
Danbury, CT 06810
Phone: (203) 837-9200
Fax: (203) 837-9049
www.wcsu.edu/registrar

DEADLINES FOR APPLICATIONS:

For May graduation: Nov. 1 For August graduation: Feb. 1 For December graduation: April 1 For January (Intersession) graduation: April 1

Name _____ Student ID _____
Exactly as it is to appear on diploma

Permanent address _____
Street and number City State ZIP

On-campus (or local) address _____

E-mail address _____

Home Phone (_____) _____ Mobile Phone (_____) _____ Date of Birth _____

Anticipated Graduation Date _____
Indicate May, August or December AND Year

Major _____ Concentration _____

Second Major (if double major) _____

Minor (if applicable) _____

The Registrar's Office will evaluate your application to ensure that degree requirements have been met, usually within three weeks (please allow more time during peak periods). Once you receive your evaluation, either by email or regular mail, should you have any questions you can respond to the auditor who signed your evaluation – contact information is on the bottom right corner of your evaluation sheet.

You are responsible for informing the Registrar's Office in writing about any changes made after you receive your evaluation (such as transfer credits, approved substitutions, dropped classes, etc.). If taking classes at another institution, official transcripts must be sent to our office.

Your diploma will be mailed to you approximately one month after graduation contingent upon meeting all requirements. In addition, all fees owed the university must be paid in full before you will receive a diploma.

Graduation Honors To be eligible for graduation honors you must earn a minimum of 30 credits at WCSU and have a minimum GPA of 3.5 in your final semester. *No pass/fail or transfer credits are included in this evaluation.*

! Student Signature _____ Date _____

For Office Use:

Foreign language met? _____ Cumulative GPA _____ Writing Intensive? _____ Honors? _____