WESTERN CONNECTICUT STATE UNIVERSITY
REGISTRAR'S OFFICE
181 White Street, Old Main Building – 1st Floor
Danbury, CT 06810
(203) 837-9200

LEGAL NAME CHANGE FORM

Directions: Complete form and attach legal documentation, which includes federally-recognized identifications (i.e. passports), state verified driver licenses, court orders arising from a name change proceeding, an adoption, a divorce degree, individual choice or witness protection program; and marriage licenses as documentation of identity for legal name change process. An unverified state driver license, also referred to as a "Drive Only License," may not be used for this purpose since its issuance relates to the ability to operate a vehicle. It does not establish a legal identity. This petition will change all records maintained by the Office of the Registrar, including subsequent credentials conferred by the institution. Include hyphens, apostrophes, commas, periods, and spaces. Other special symbols cannot be entered onto your records.

*Sign the form after presentation to Registrar's Office personnel with photo ID.

Personal Information:

Student ID Number: _____ Date of Birth: _____

Current Name on College records _____
(First Name) (Middle Name) (Last Name)

New Name _____ _____
(First Name) (Middle Name) (Last Name)

Current Address: _____
City/State/Zip Code

Phone_____ Email Address_____

I affirm that I am the above-named person and that the information presented is true.

Student Signature _____ Date _____

Office Use Only
Received and Verified by _____ Date Received _____
Type of Documentation _____ Date Entered_____
Student Folder/Records Changed _____
Comments
_____
_____