WESTERN CONNECTICUT STATE UNIVERSITY

Registrar's Office
Pass/Fail Option for Spring 2021 Only

I understand that in requesting to take the class(es) listed below as pass/fail, it is my responsibility to discuss the implications of this decision with my academic advisor/department chair. I understand that I may be advised against this decision if: a) my major requires a minimum grade for the course; b) the course is a prerequisite with a minimum grade required for a subsequent course. There may be other implications for financial aid and athletic eligibility, as well as internal and external transfers. However, the final decision is mine.

The University will not apply any Pass/Fail courses taken between the Spring 2020 and Spring 2021 semesters toward the four Pass/Fail course limit as outlined in the university catalog. This means that students may take four additional pass/fail courses during their undergraduate career at WCSU. This expanded pass/fail policy is in effect for Spring and Fall 2020 and Spring 2021 only.

Date: _____

Student Information

_____   _____   _____
Student ID   Student Last Name   Student First Name

_____   _____
Major   Academic Advisor

Course Information

Term: ☒Spring   Year 2021

CRN	Subject	Course #	Section	Title	Instructor
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____		_____	_____	_____	_____
_____ _____		_____	_____	_____	_____
_____		_____	_____	_____	_____

I have consulted with my academic advisor or department chair regarding the implications of this of this Pass/Fail request._____

Important Note: Once a Pass/Fail grade has been applied to a student's academic transcript, it cannot be changed to a letter grade.

_____
Student Signature (Please print full name in box)

Instructions for students:
1. Discuss your academic progress in course with the instructor
2. Discuss available options with your academic advisor or department chair
3. Complete the Pass/Fail Form
4. Submit it to your academic advisor or department chair through email

Instructions for academic advisor/department chair:
1. Accept the Pass/Fail form through May 7, 2021
2. Discuss options and ramifications available to the student
3. Forward approved forms to the Registrar's Office's email address: requestregistrar@wcsu.edu
4. Sending the form through your WCSU email address will serve as your approval
   Deadline for submission May 7, 2021