

## **Country Store Pop-Up Manager**

**Primary Responsibilities:** To manage “pop-up” markets for the MOFGA Country Store in Portland during the holiday season. Specifically managing a table at each of the indoor Portland Farmers Markets at the former Maine Girls Academy on Saturdays between Dec 1-22. Hours would be approximately 7:30am – 1:30pm including set up and pack up. The manager could also work to set up additional “pop-up” markets during the month of December.

**Supervisor:** Executive Director

**Position:** Contract-Temporary

### **Required Abilities and Knowledge:**

The role will include:

- Promoting MOFGA’s brand and mission
- Answering questions about MOFGA
- Promoting MOFGA membership
- Selling MOFGA-branded merchandise

Ideal candidates should have:

- Familiarity with and passion for MOFGA’s work and mission
- Background or an interest in organic farming and gardening
- Personable and outgoing demeanor
- Ability to multitask
- Comfort handling cash and processing credit cards
- Retail experience preferred
- Ability to move heavy boxes up to 40 lbs
- Your own vehicle to transport equipment and materials
- An entrepreneurial spirit

At a minimum you’ll need to be available every Saturday in December. There may be the possibility for several additional pop-up opportunities in the Portland area in December. There may be ongoing opportunities for the right candidate to work with MOFGA in the future.

Pay is a contract rate of \$20/hr. **Please submit a letter of interest by November 16** to Sarah Alexander at [hire@mofga.org](mailto:hire@mofga.org). Interviews will begin immediately.