

WESTCONNECT

CONNECT Cash CLOSE OF ACCOUNT REFUND REQUEST FORM

Closing an Account Refund Policy:

Refunds will be automatically made to students upon graduation or withdrawal from the university. A cardholder (faculty, staff or student) may choose to close their CONNECT Cash account at any time.

Check refunds will be issued via a check made payable to the cardholder and will be mailed to the permanent home address on record.

Credit card deposits will be remitted to the card originally charged.

Check appropriate box: Student Faculty/Staff

Cardholder Name: _____

University ID # _____

Telephone Number: _____

***A \$15 administrative fee will be deducted from each refund. In addition, all university debts must be satisfied prior to a refund being processed.**

Cardholder Signature

Date

Deliver this form to:

**WESTCONNECT Card Office
Old Main Administration Building
181 White Street
Danbury, CT 06810
203-837-9311**

Official Use Only:

CSGold Balance: \$ _____ + Admin. Fee: \$15 Posted in Banner: Y / N

Card Office Staff Signature: _____ Date: _____

Cashier's Staff Signature _____ Date: _____