NOW HIRING
Writing Consultants for Fall 2021!

Do you excel in your writing assignments, especially research papers? Do you enjoy helping your peers? Do you have a positive attitude about writing and academic work? Are you interested in working with a great team? Then you've found the right job ad!

Writing Center consultants work with fellow students on all types of writing assignments from any class. New consultants participate in training courses and attend weekly meetings, which are arranged around your schedule. In Fall 2021, most sessions will take place face-to-face, with some virtual, and all work shifts will be in the Writing Center in Haas Library, Midtown.

Required Qualifications
- Current WCSU student, any major, minimum junior standing by Fall 2021 (60+ credits)
- Overall (cumulative) grade point average of 3.2 or higher
- B+ or higher in writing-intensive course(s) at the 200 level or above
- Excellent writing skills, including a strong understanding of the rules of English grammar and mechanics
- Mastery of or strong familiarity with at least one research documentation style (MLA, APA, Chicago, Bluebook, CSE, or others)

Preferred Qualifications
- At least three semesters remaining before graduation.
- Prior experience with customer service of any kind

Hours and Salary
- Average 8 hours per week, minimum $13/hour
- Hours are available Sunday evenings, Monday through Thursday mornings through evenings, and some Friday mornings. The Writing Center is closed on Saturdays.
- Schedules are made around your class schedule and remain the same each week

Other Possible Benefits
- Valuable addition to your résumé
- Opportunities to attend and present at academic conferences
- Strengthened writing skills

To apply
Send the following information via email to Dr. Kelli Custer, custerk@wcsu.edu
- A cover letter addressing reasons for applying, qualifications, and experience with writing;
- A recent research-based writing paper/project from any course (with at least three sources, accurately documented in any style);
- A recent résumé with the names of two WCSU instructors as reference. Exceptions may be made for transfer students. (Please do not ask references to send letters.)

Deadline
August 1, 2021. Finalists will be contacted for an interview.

The WCSU Writing Center is committed to enhancing our diverse university community by actively encouraging minorities, veterans, people with disabilities, and women to apply. We take pride in WCSU's pluralistic community and continue to seek excellence through diversity and inclusion.